



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
DIVISION OF DIGOS CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
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DIVISION MEMORANDUM
NO. 494, s. 2017

TO: Chief - Curriculum Implementation Division
Chief – School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Principals

W. E. Batoon
FROM: WINNIE E. BATOON, Ed.D.
Officer-in-Charge
Office of the Schools Division Superintendent

SUBJECT: Division GAD Focal Point System (GFPS)

DATE : August 2, 2017

1. Pursuant to DepEd Order No. 32, s 2017, re: **GENDER-RESPONSIVE BASIC EDUCATION POLICY**, this office announces the composition of Digos City Division **GAD Focal Point System (GFPS)**, to wit:

Chairperson: WINNIE E. BATOON, Ed.D.
OIC-Office of the SDS

Technical Working Group

Head: SOLLIE B. OLIVER
EPS/OIC Chief-SGOD

Members:

RONILYN P. NIEVES
EPS/GAD Division Coordinator
BEVERLY S. DAUGDAUG, Ed.D.
Chief-CID

NORELIZA A. MISAL
Accountant III
FRANCIS JUDE D. ALCOMENDRAS
Administrative Officer V

AIRON C. ALEJANDRO
Planning Officer II

Secretariat Head: RONALD B. DEDACE
SEPS for Human Resource Development

Monitoring and Evaluation: MARIA C. JADLOC
EPS II- M & E

2. The GFPS at all levels of governance shall follow the duties and functions as prescribed in the attached DepEd Order No. 27, s. 2013 entitled **Guidelines and Procedures on the establishment of DepEd Gender and Development Focal Point System of the Regional, Division, and and School levels.**
3. For your information and guidance.

DepEd Schools Division of Digo:

RELEASED
7362
02 AUG 2017 TIME: 5:00 PM
By: *[Signature]*



Republic of the Philippines
Department of Education

18 JUN 2013

DepEd ORDER
 No. **27**, s. 2013

GUIDELINES AND PROCEDURE ON THE ESTABLISHMENT OF DEPED GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS) AT THE REGIONAL, DIVISION AND SCHOOL LEVELS

To: Undersecretaries
 Assistant Secretaries
 Bureau Directors
 Directors of Services, Centers and Heads of Units
 Regional Directors
 Heads, Public Elementary and Secondary Schools
 All Others Concerned

1. Pursuant to the provisions of Section 36-b of Republic Act (RA) No. 9710 also known as the *Magna Carta of Women (MCW)*, all government agencies are mandated to establish and institutionalize the Gender and Development (GAD) Focal Point Systems (GFPS). The GFPS is one of the institutional mechanisms that will ensure gender mainstreaming in government offices, its attached agencies and local government units (LGUs).

2. In view of this, the Department of Education (DepEd) issues the **Guidelines and Procedures on the Establishment of GFPS at the Regional, Division and School Levels** as follows:

- a. The regional directors (RDs) and schools division/city superintendents (SDSs) shall issue directives for the establishment of the GFPS in their respective offices. Schools will be assisted by their SDS in the establishment of the School GFPS;
- b. The composition of the GFPS shall be as follows:

• **Regional Level**

GFPS Head or Chairperson	Regional Director (RD)
Technical Working Group (TWG) Head	Assistant Regional Director (ARD)
Members	Education Program Supervisor designated as GAD Coordinator Chief, Administrative Officer (AO) Planning Officer Human Resource and Management Officer (HRMO) Accountant or Budget Officer
Secretariat and M&E Committee	To be designated by the GAD Focal Point Person

g. All GAD plans containing projects, programs and activities shall be part of the Work and Financial Plans (WFP), Annual Procurement Plan (APP), Regional Education Development Plan (REDP) and School Improvement Plans (SIPs). Development of the GAD plans and budgets shall be within the budget cycle and the processes stipulated in DepEd Order No. 63, s. 2012 on the Guidelines for the Preparation of GAD Plans, Utilization of GAD Budget and Submission of Accomplishment Reports.

3. The functions of the GAD Focal/Point Persons are as follows:

- a. lead in the gender mainstreaming in policies, plans and programs projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
- b. analyze programs and projects using the *Harmonized GAD Guidelines for Programs and Projects* to determine their gender sensitivity;
- c. recommend formulation/revision of policies in advancing women's status and child protection;
- d. lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
- e. implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;
- f. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
- g. prepare GAD plans and budgets and accomplishment reports and **ensure their timely submission to the Central Office (CO) GAD Focal Point Person** (Attention: GAD Secretariat, Staff Development Division-Human Resource Development Service (SDD-HRDS), 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City);
- h. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
- i. recommend awards, recognition and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel/teachers;
- j. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and
- k. coordinate GAD efforts of all offices/units.

4. The GFPS chairperson or head shall approve GAD plans and budgets of the office and shall submit to the CO-GAD Focal Point Person and shall also spearhead the Implementation of the plan. He/She shall also designate a Secretariat and M&E Team for GAD. The Secretariat shall provide administrative support to the GFPS, document GAD activities and minutes of meeting, assist in the

preparation of GAD plan and accomplishment reports and in the conduct of GAD activities, programs and projects. The M&E Team shall lead the gender audit and evaluation of all GAD PPAs.

5. All RDs and SDSs shall be guided by the provisions of this DepEd Order in the establishment of GFPS in their offices. They shall submit to the CO GAD Focal Point Persons the composition and members of the local GFPS.

6. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Reference:

DepEd Order: (No. 63, s. 2012)

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES
PROGRAMS
PROJECTS
POLICY
RULES & REGULATIONS
SCHOOLS

R-MCR/DM-GAD
0034/ January 18, 2013/1-28-13/5-2-13/6-4-13