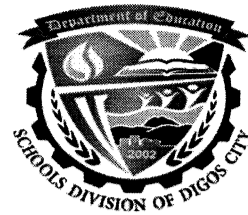




Republic of the Philippines  
Department of Education  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



Office of the City Schools Division Superintendent

Telefax No.: 0825538396; 0825538376  
Email: [www.sdsdigos@yahoo.com](mailto:www.sdsdigos@yahoo.com)

**DIVISION MEMORANDUM**

No. **522**, Series of 2017

TO : **CONCERNED DIVISION PERSONNEL, ELEMENTARY AND SECONDARY SCHOOLS AND PERSONNEL WITH HUMAN RESOURCE MANAGEMENT FUNCTIONS**

FROM : **WINNIE E. BATTON, Ed. D.**  
Officer-in-Charge  
Office of the Schools Division Superintendent

SUBJECT : **THIRD GENERAL MEMBERSHIP MEETING OF THE PCHRMP AND 5<sup>TH</sup> SoFOA OF DIRECTOR ORTIZ**

DATE : August 14, 2017

Pursuant to the letter dated August 1, 2017 addressed to the Officer-In-Charge of the Office of the Schools Division Superintendent, Division Personnel, Elementary and Secondary School Heads and other personnel with Human Resource Management functions are enjoined to attend the Third General Membership Meeting of the Provincial Council of Human Resource Management Practitioners (CHRMP) on August 18, 2017 at Crisbel Crown Center, Digos City, which will start at 8:00 o'clock in morning.

The activity will be whole day as in the afternoon Director Richard T. Ortiz of the Civil Service Commission Davao del Sur Field Office will deliver his Fifth State of the Field Office Address (SoFOA) in which the CSC Provincial Director will report on the accomplishments of his Office and plans in the year ahead.

The registration fee for the said activity shall be five hundred (500.00) pesos.

Expenses incurred during the said general assembly meeting shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For compliance.

