



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City




DIVISION MEMORANDUM

No. 525, s. 2017

To : **BAC (Bids and Awards Committee)**
Vicente Laburada, Jr.
Ferna Renira Alde
Valeriano Y. delos Reyes

BAC SECRETARIAT

Myleen C. Robiños
Analiza C. Almazan

From : 
WINNIE E. BATOON, Ed.D.
Officer-In-Charge
Office of the Schools Division Superintendent

Subject: **Seminar-Workshop on RA 9184 and its 2016 Revised IRR, and Updates on Agency Procurement Compliance and Performance Indicator (APCPI) for Regional and Division Offices' Head of Procuring Entity (HOPE), Bids and Awards Committee (BAC) and BAC Secretariat (Region XI & XII)**

Date : **August 14, 2017**

1. Pursuant to DepEd Memorandum No. 69, s. 2017, re "Seminar-Workshop on RA 9184 and its 2016 Revised IRR, and Updates on Agency Procurement Compliance and Performance Indicator (APCPI) for Regional and Division Offices' Head of Procuring Entity (HOPE), Bids and Awards Committee (BAC) and BAC Secretariat (Region XI & XII)", you are hereby directed to attend the said seminar-workshop on August 22-24, 2017 at Sunny Point Hotel, Maa, Davao City.
2. Attached herewith are the DepEd Memorandum No. 69, s. 2017 and Advisory No. 2 for the details of this workshop.
3. Transportation and other related expenses shall be charged against Division MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. For your information and compliance.



Republic of the Philippines
Department of Education

PROCUREMENT MANAGEMENT SERVICE

Rm. 505, 5th flr., Bonifacio Bldg., DepEd Complex, Meralco Ave., Pasig City
Tel. Nos. (02) 636-6542 - OD: 636-6543/633-9343 - PPMD cum BAC Sec: 635-3762 - CMD

DepEd Schools Division of Digu.

RECEIVED 7743

Date: **AUG 11 2017** Time: 8:29 AM

av: _____

July 28, 2017

ADVISORY NO. 2

TO : Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Bids and Awards Committees (BAC)
BAC Secretariats
All Others Concerned

FROM : *[Signature]*
ATTY. REVSEE A. ESCOBEDO
Assistant Secretary for Procurement and Project Management

SUBJECT: Revised schedule and venues for Seminar - Workshop on R.A. 9184 and its 2016 Revised IRR, and Updates on Agency Procurement Compliance and Performance Indicator (APCPI) for Regional and Division Offices' Head of the Procuring Entity (HOPE), Bids and Awards Committee (BAC) and BAC Secretariat
(Regions III, IX & X, XI & XII, and CARAGA & ARMM)

Relative to the DepEd Memorandum No. 69 issued on April 7, 2017, the venues and revised schedule for the above-mentioned clusters are as follows:

| Date | Participants | Venue | Address |
|---------------------|---------------------|------------------------------|--|
| August 8-10, 2017 | Regions IX & X | De Luxe Hotel | Capt. Vicente Roa St., Cagayan de Oro City |
| August 15-17, 2017 | Region III | Subic Bay Travelers Hotel | Corner of Aguinaldo & Raymundo Streets, Subic Bay Freeport Zone |
| August 22-24, 2017 | Regions XI & XII | Sunny Point Hotel | Maa Road, Davao City |
| September 5-7, 2017 | CARAGA & ARMM | Within Metro Manila | To be announced |

Confirm your attendance through **Jenet Nadura** or **Julie Ventula** via email at procms.od@deped.gov.ph or depedprocms@gmail.com or fax at telephone no. (02) 636-6542. The program will start at 1:30 in the afternoon and will end at 5:00 p.m. on the 3rd day. Check-in time will be after lunch of the 1st day and check-out is on the 4th day in the morning (breakfast will be served).

Attached are the Program of Activities and map of the venue.

For your information and guidance.

OAS-PPMPD

082-553-6680
Fidel Yuning - DICNHS



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PROGRAM OF ACTIVITIES

| TIME | August 22, 2017 | August 23, 2017 | August 24, 2017 |
|---------------|--|---|--|
| 8:30 – 9:00 | Arrival of Participants & Registration (First Meal – AM Snacks) | Preliminaries <ul style="list-style-type: none"> • Invocation • Recap • Ice Breaker | Preliminaries <ul style="list-style-type: none"> • Invocation • Recap • Ice Breaker |
| 9:00 – 10:00 | | Session 3: Standard Bidding Procedures for Goods and Infrastructure Projects <u>RUTH F. ROMANO</u> Supervising Administrative Officer, Contract Management Division and GPPB Recognized Trainer <i>(working break)</i> | Session 6: Agency Procurement Compliance Performance Indicator (APCPI) Confirmation Process and Review of CY2016 APCPI Results <u>RUTH F. ROMANO</u> SAO, Contract Management Division and GPPB Recognized Trainer <i>(working break)</i> |
| 10:00 – 11:00 | | | |
| 11:00 – 12:00 | | | |
| 12:00 – 1:00 | Lunch | Lunch Break | Lunch Break |
| 1:30 – 2:00 | Opening Program <ul style="list-style-type: none"> • Invocation & National Anthem • Acknowledgment of Participants • Opening Remarks <u>Atty. REVSEE A. ESCOBEDO</u> Assistant Secretary for Procurement and Project Management | Session 4: Philippine Bidding Document (Goods & Infra) 5th Edition August 2016 <u>MA. TERESA S. FULGAR</u> CAO, Procurement Planning and Management Division and GPPB Recognized Trainer <i>(working break)</i> | Session 7: Updates on the Philippine Government Electronic Procurement System (PhilGEPS) & requirements for FY 2017 PBB <u>PhilGEPS Speaker</u> <i>(working break)</i> |
| 2:00 – 3:30 | Session 1: Overview of RA 9184 and 2016 Revised IRR <u>DIR. AIDA N. CARPENTERO</u> Procurement Mgt. Service Director and GPPB Recognized Trainer <i>(working break)</i> | Session 5: Alternative Methods of Procurement Annex "H" of 2016 Revised IRR <u>ADONIS R. BARRAQUIAS</u> Chief Administrative Officer, Contract Management Division | Closing Program: <ul style="list-style-type: none"> • Closing Remarks • Awarding of Certificates |
| 3:30 – 5:00 | Session 2: Procurement Planning & Monitoring <ul style="list-style-type: none"> • Project Procurement Mgt. Plan • Annual Procurement Plan, and • Procurement Monitoring Report <u>MA. TERESA S. FULGAR</u> Chief Administrative Officer, Procurement Planning and Management Division and GPPB Recognized Trainer | | |

Emcee: Ms. Ruth F. Romano



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Tel. Nos. (02) 636-6342 - (02) 636-6343/6311-9143 - PPAD cum BAC Sec: 635-1762 - (M)

CONFIRMATION FORM

Attention: Ms. Jenet Nadura/ Julie Ventula

TeleFax Number: 633-9342

Email Address: depedprocms@gmail.com or depedancpi@gmail.com

This is to confirm our attendance in the Seminar - Workshop on R.A. 9184 and its 2016 Revised IRR, and Updates on Agency Procurement Compliance and Performance Indicator (APCPI) for Regional and Division Office's Head of the Procuring Entity (HOPE), Bids and Awards Committee (BAC) and BAC Secretariats scheduled on _____ 2017.

Region: _____ Division: _____

| | <u>NAME</u> | <u>DESIGNATION</u> | <u>Office/Unit</u> | <u>Contact Number</u> |
|--------------------------|-------------|--------------------|--------------------|-----------------------|
| <i>HOPE</i> | | | | |
| <i>BAC Chairman</i> | | | | |
| <i>BAC Vice-Chairman</i> | | | | |
| <i>BAC Member</i> | | | | |
| <i>BAC Secretariat</i> | | | | |
| <i>BAC Secretariat</i> | | | | |

Office Contact Details :

Telephone No. : _____

Fax Number : _____

Official Email Address : _____

Signature

Date

Note: Must be received by the ProcMS-Office of the Director five (5) days before the scheduled seminar-workshop.