




Republic of the Philippines
Department of Education
Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the City Schools Division
Superintendent

Tel. No. (082) 553-8375; 553-8376; 553-8396

Division Memorandum No. 561, s. 2016

TO : CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Division Office Unit Heads and Staff
Elementary and Secondary School Heads
(Public and Private Schools)

FROM : 
WINNIE E. BATOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

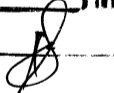
SUBJECT : DIVISION CALENDAR OF ACTIVITIES FOR SY 2017-2018

DATE : August 18, 2017

Attached is the Division Calendar of Activities for School Year 2017-2018 for information and guidance of all concerned.

Schools are directed to also prepare their school-level Calendar of Activities in alignment to this Division Calendar of Activities.

For dissemination to all levels..

City Schools Division of Digos
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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION CALENDAR OF ACTIVITIES
School Year 2017-2018

MONTH	DATE	ACTIVITY	CONTACT PERSON
MAY	1	Labor Day (Regular Holiday)	
	9	Adopt-A-School Program and Brigada Eskwela (ASP?BE) Coordinators' Seminar-Workshop on Partnership Building	ANAMERTHYL REGALA
	10-11	CID Planning Conference	BEVERLY DAUGDAUG
	11	Program WATCH School Coordinators' Annual Conference	ANAMERTHYL REGALA
	12	Seminar-Workshop on SBM Updates and Concerns for All School Heads	EVANGELINE HERNAN
	15-19	Brigada Eskwela SY 2017-2018	ANAMERTHYL REGALA
	24	Reorientation on National School Deworming	HAZEL ESCABILLAS
	May 28-June 12	National Flag Day Celebration	
	May 29-June 16	Oplan Balik Eskwela SY 2017-2018	
	May 30-June 1	Classroom Performance-Based Assessment, SIM and Localized Instructional Materials for Science	LUZMINDA JASMIN
JUNE	3	General Assembly and 1st Parent-Teacher Conference	
	5	Beginning of Classes	
		World Environment Day	
	7-9	Three-Day Training of CID Personnel on Research	BEVERLY DAUGDAUG
	12	Independence Day (Regular Holiday)	
	26	Eid'l Fitr (Rregular Holiday)	
	Tentative	Early Language Literacy and Numeracy Assessment (ELLNA) for SY 2017-2018	
	Tentative	NAT Grade 6 for SY 2017-2018	
Tentative	NAT Grade 10 for SY 2017-2018		
JULY	Entire Month	Nutrition Month	
		National Disaster and Prevention Month	
	7-11	Science and Technology Week	
	11-12	Teachers' Induction Program (Phase 1)	RONALD DEDACE
		Deworming of School Children (Round 1-1st Dosage)	HAZEL ESCABILLAS
	17-23	National Disability Prevention and Rehabilitation Week	
	26	Division Training of Gr. 10 Teachers for the Utilization of PhilHealth Learners' Materials (PLM)	EPPIE GRACE PRESTO
24-28	Career Guidance Week		
AUGUST	August	Buwan ng Wikang Pambansa	JOAN NIONES
	Tentative	National Career Assessment Examination (NCAE) for Grade 9	
	2	Re-Orientation on LIS Encoding in Private Schools (BOSY)	AIRON ALEJANDRO
	4	Re-Orientation on LIS Encoding in Public Schools (BOSY)	AIRON ALEJANDRO

MONTH	DATE	ACTIVITY	CONTACT PERSON
AUGUST	7-13	ASEAN Week	
	8-9	Two-Day Orientation-Workshop on Enhanced SIP, AIP, APP and PPMP for PSDS, District SBM Coordinators, and Principals of DICNHS and Digos City Senior High School	EVANGELINE HERNAN
	9	National Indigenous People's Day	
	10-11	First Quarter Examination	
	16-18	Three-Day Elementary and Secondary Mathematics Seminar-Workshop on Constructing TOS, Constructing HOTS Questions, and Constructing Standardized Test Items	VALERIANO DELOS REYES
	18	3rd Quarterly Meeting of School DRRM Coordinators	REYZEN MONZERATE
	19	Distribution of Report Cards and 2nd Parent-Teacher Conference	
	19-20 (Sat)	Computer Servicing	VICENTE LABURADA
	26-27 (Sat)		
	21	Ninoy Aquino Day (Special Non-working Holiday)	
	22	Seminar-Workshop on SBM Updates and Concerns (First Round)	EVANGELINE HERNAN
		National Drug Education Program Reorientation	HAZEL ESCABILLAS
	23-25	Skills Development Workshop for the School Librarians/Teacher Library In-Charge	ANALIZA ALMAZAN
	25	GAD Focal/Coordinators' Conference	RONILYN NIEVES
	25-27	Sports Clinic	EPIE GRACE PRESTO
	28	National Heroes Day (Regular Holiday)	
	29-31	Revisiting and Completion of the Division Basic Education Development Plan	XAVIER FUENTES
	30-31	NCAE for Grade 9	RONILYN NIEVES
	31	White Cane Safety Day	
	SEPTEMBER	Entire Month	National Peace Consciousness Month
1		Eid'l Adha (Special Nonworking Holiday)	
1-7		National Crime Prevention Week	
2-3 (Sat)		Computer Servicing	VICENTE LABURADA
9-10 (Sat)			
16-17 (Sat)			
5		Regular SBM Coordinators'/Focal Persons' Conference (Half-Day, PM only)	EVANGELINE HERNAN
5-7		Skill Development Workshop on Teaching Reading (First Batch: Elementary)	ANALIZA ALMAZAN
		Three-Day Division Seminar-Workshop for Kindergarten Teachers on Teaching Strategies and Construction of Instructional Materials	MARYGLOR TABANAO
6		Reorientation of Principals on RPMS and Revisiting of Targets in IPCRF	BEVERLY DAUGDAUG
6-7		Tw-Day Seminar-Workshop in Teaching Values Education in the 21st Century	RONILYN NIEVES
7		Private School Principals Conference (1st Round)	BEVERLY DAUGDAUG
8		Araw ng Digos	
11		LIS Activity for ALS Encoding for CY 2017; Learners and LIS System Orientation	AIRON ALEJANDRO
11-14	Division Research Training Workshop	XAVIER FUENTES	

MONTH	DATE	ACTIVITY	CONTACT PERSON
SEPTEMBER	11-14	Seminar-Workshop on the Evaluation of LMs as to GAD Sensitivity	ALMAZAN & NIEVES
	Sept. 12-Oct. 21	Career Guidance to All Gr. 10 Students (to be conducted by Gr. 10 Advisers) of Both Public and Private Schools (per Deped Order No. 41, s. 2015)	JULIE ANNE POSADAS
	13	Seminar-Workshop on DRRM for PSDS and School Heads	REYZEN MONZERATE
		One-Day Reorientation on Child Protection Policy and Its Implementation in Schools	SOLLIE OLIVER
	13-14	Training on the Use of Maps and Globes as a Basic Tool in Teaching Aral Pan	IMELDA CARDINES
	13-15	Capacitating Teachers in Handling Learners with Special Needs in Reading Development	ANALIZA ALMAZAN
		3-Day Capacity Building for Guidance Teachers	ROFELIA DE MESA
	14	Re-Orientation on LIS Encoding in SHS (BOSY)	AIRON ALEJANDRO
	15	Training on Araling Panlipunan on the Production and Use of Instructional Materials	IMELDA CARDINES
		One-Day Orientation of All LAC Facilitators on the Conduct of Learning Action Cell	SOLLIE OLIVER
		Orientation on Healthy Lifestyle and Smoking	HAZEL ESCABILLAS
	19-20	Three-Day Seminar-Workshop on Campus Journalism	JOAN NIONES
		Training on Disaster Risk Reduction and Management in Education	REYZEN MONZERATE
	21-22	Seminar-Workshop on Basic Customer Service for the SDO Personnel	ALCOMENDRAS/ DEDACE
	26-27	Two-Day Project WATCH Coordinators Seminar-Workshop	ANAMERTHYL REGALA
	26-28	Skill Development Workshop on Teaching Reading (Second Batch: Secondary)	ANALIZA ALMAZAN
	26-28	Three-Day Seminar-Workshop on Science Content and Pedagogy in the K to 12 Curriculum	LUZMINDA JASMIN
	28-29	Training Orientation for SSG and SPG Advisers, School Heads, and YFC Coordinators	JULIE ANNE POSADAS
	28-29	Capacity Building for School ADM Coordinators	IMELDA CARDINES
	29	Emergency Care Training-Workshop for Untrained School DRRM Coordinators and SDO Personnel	REYZEN MONZERATE
Last Week	Family Week		
OCTOBER	Entire Month	National Indigenous People's Month	
		National Health Month	
		Consumers Welfare Month	
	3	Quarterly CID Personnel Conference, Reporting and Evaluation	BEVERLY DAUGDAUG
	4	Conference-Workshop of Principals and PSDSs on RPMS/IPCRF	BEVERLY DAUGDAUG
	5	World Teachers' Day Celebration	RONALD DEDACE
	6	Global Handwashing Day	
	6	Mid-Year Evaluation and Conference for School Reading Coordinators	ANALIZA ALMAZAN
		Food Safety Seminar for School Canteen Coordinators	HAZEL ESCABILLAS
	7,14 & Nov. 4	Three-Day Division Workshop in Elementary Music (3 Saturdays)	EPPIE GRACE PRESTO

MONTH	DATE	ACTIVITY	CONTACT PERSON
OCTOBER	8	ALS A&E Test for Visayas and Mindanao	RONILYN NIEVES
	10-11	Division Schools Press Conference (DSPC)	JOAN NIONES
		Two-Day Orientation on Reading Interventions for Students with Reading and Reading Comprehension Difficulties	SOLLIE OLIVER
	10-11	Two-Day Division Enhancement Workshop on School-Based Online Inventory System of All DepEd Properties/Assets	MARCELINO RANOLLO
	11-13	Digital Learning Resource Development Workshop	ANALIZA ALMAZAN
	12	Division Festival of Talents (Math, Science, PopQuiz, Aral Pan)	DELOS REYES, JASMIN, CARDINES
	13	Division Festival of Talents (MAPEH & Technolympics)	PRESTO, LABURADA
		Training in Araling Panlipunan Focused on Contextualization for All Grade Level Teachers	IMELDA CARDINES
	17	Mid-Year Conference of School ADM Coordinators	IMELDA CARDINES
		Division Festival of Talents (Values & Filipino)	NIONES, NIEVES
		Division Festival of Talents (English and MTB/MLE)	OLIVER, ALMAZAN
	18	Roll-Out on Financial Management Operations Manual	NORELIZA MISAL
		Regular SBM Coordinators/Focal Persons' Conference (Half-Day, PM only)	EVANGELINE HERNAN
	19-20	Second Quarter Examination	
	23-27	Mid-year Performance Review and Evaluation (MPRE)	
		Regional Festival of Talents	
	28	Distribution of Report Cards and 3rd Parent-Teacher Conference	
	30	Instructional Materials (IM) Preparation	
	30 (Tentative)	Division Kindergarte Fun Day	MARYGLOR TABANAO
	31	Additional Special Holiday	
NOVEMBER	Entire Month	National Children's Month	
		National Environment Awareness Month	
		National Reading Month	
		Filipino Values Month	
	1	All Saints' Day (Special Nonworking Holiday)	
	2	Resumption of Classes	
	3	Half-Day Rabies Program Orientation	HAZEL ESCABILLAS
	7 (Tentative)	Scholars' Forum	RONALD DEDACE
	7	Capacity Building for GAD Focal Point System	RONILYN NIEVES
	8	Capacity Building for K-Gr. 3 Teachers in the Further Advocacy and Appreciation of MTB/MLE	OLIVER/ALDE
	8-10	Seminar-Workshop in Filipino	JOAN NIONES
	9	Science and Technology Fair	LUZMINDA JASMIN
		Seminar-Workshop on SBM Updates and Concerns (2nd Round)	EVANGELINE HERNAN
		STI/HIV/AIDS Education	HAZEL ESCABILLAS
	9-10	SHDP Colloquium	SGOD
10	4th Quarterly Meeting of School DRRM Coordinators	REYZEN MONZERATE	

MONTH	DATE	ACTIVITY	CONTACT PERSON	
NOVEMBER	13-17	ADM Modules Writeshop in the Elementary Level	IMELDA CARDINES	
	14	Conference-Workshop of Principals and PSDSs on RPMS/IPCRF	BEVERLY DAUGDAUG	
	14-16	Seminar-Workshop Among Untrained Teachers for the Implementation on K to 12 Program	JOAN NIONES	
	14-16	Seminar on Gender and Development in Values Education	RONILYN NIEVES	
	15		SHS Summit	LUZMINDA JASMIN
			Contingency Planning for DRRM Coordinators	REYZEN MONZERATE
	17-19	Division Athletic Meet	EPPIE GRACE PRESTO	
	20-24	Capacity Building for Schools on Basic DRRM & Use of SDRRM Manual	REYZEN MONZERATE	
	21-24	Training-Workshop on Continuous Improvement	IDA JUEZAN	
	23-24	Evaluation of Learning Resources for Use of Teachers and Learners Through QA Team	ANALIZA ALMAZAN	
	29	Climate Change Literacy	REYZEN MONZERATE	
	30	Bonifacio Day (Rregular Holiday)		
	Tentative	PEPT for Visayas and Mindanao		
	TBA	National Achievement Test (NAT) Grade 12		
DECEMBER	Entire Month	Rizal Month		
	3	International Day of Persons with Disabilities		
	4	Private School Principals Conference (2nd Round)	BEVERLY DAUGDAUG	
	6	Regular SBM Coordinators'/Focal Persons' Conference (Half-Day, PM only)	EVANGELINE HERNAN	
	7-8		Retirement Preparedness Program	RONALD DEDACE
			Seminar on Gender Issues in Peace Education, VAWC	RONILYN NIEVES
	7-12	Education Week		
	13	Orientation on national School Building Inventory (NSBI) Forms	AIRON ALEJANDRO	
	14	Adopt-A-School program and Brigada Eskwela (ASP/BE) Year-end Evaluation and Planning	ANAMERTHYL REGALA	
	15	Gabi ng Parangal: Mga Natatanging Kawani at Paaralan sa Lungsod ng Digos	RONALD DEDACE	
	20	Quarterly CID Personnel Conference, Reporting and Evaluation	BEVERLY DAUGDAUG	
	21-22	Spirituality and Team Management Seminar-Workshop for the SDO Personnel (Start: 21-Night)	RONALD DEDACE	
	22	Start of Christmas Break		
	27	Evaluation Meeting of Principals and PSDSs on Targets in IPCRF 2017 and Review of Target-for CY 2018	BEVERLY DAUGDAUG	
Tentative	National Musabaqah			
JANUARY	Entire Month	Deworming of School Children		
	3	Resumption of Classes		
	11-12	Third Quarter Examinations		
	20	Distribution of Report Cards and Teacher-Parent Conference		

MONTH	DATE	ACTIVITY	CONTACT PERSON
JANUARY	Jan 27-Feb. 28	Early Registration for Kindergarten to Grade 12	
	31	Deadline for submission of Pertinent Papers of Teacher-Applicants to the school	School Principal
FEBRUARY	1-28	National Arts Month	
		National Dental Health Month	
		National Heart Month	
	1	Deadline for endorsement of Pertinent Papers of Teacher-Applicants from the school to the Division Office	School Principal
	5	Meeting of Division Selection Committee Members and all other Team Members concerned for Demonstration Teaching, Interview, Evaluation of Applicants' Documents and Completion of Entries in the Ranking Form	BEVERLY DAUGDAUG
	Feb. 6-Mar. 30	Evaluation of Teacher-Applicants' Pertinent Documents (by the Application Documents Evaluation Committee) - Submission of Evaluation Results to Secretariat	COMMITTEE INCHARGE
	7 (PM)	Orientation of Teacher-Applicants (K-Gr. 10)	BEVERLY DAUGDAUG
	8 (PM)	Orientation of Teacher-Applicants (Senior High)	LUZMINDA JASMIN
	12-16	DAVRAA (Tentative)	EPPIE GRACE PRESTO
	13-17	National Awareness Week for the Prevention of Child Sexual Abuse and Exploitation	
	16	Chinese Lunar New Year's Day (Speical Non-working Holiday)	
	19-23	National Festival of Talents (NFOT) National Schools Press Conference (NSPC)	
	19-21	Interview of Teacher-Applicants at the Division Office (Kindergarten & Elementary Levels)	COMMITTEE INCHARGE
	22-25	EDSA People Power Anniversary	
	22-23, 26	Interview of Teacher-Applicants at the Division Office (Junior High School)	COMMITTEE INCHARGE
	27-28	Interview of Teacher-Applicants at the Division Office (Senior High School)	COMMITTEE INCHARGE
MARCH	1-31	Fire Prevention Month	
		National Women's Month	
	1-2, 6-7	Demonstration Teaching for Kindergarten, Elementary and Junior High School Teacher-Applicants - Submission of results to the Secretariat	
	3	Conduct of English Proficiency Test for Teacher-Applicants	
	4	Private Schools Principals Conference	BEVERLY DAUGDAUG
	8-9, 13	Demonstration Teaching for Senior High School Teacher-Applicants; Submission of results to the Secretariat	COMMITTEE INCHARGE
	12	Meeting of DepEd Forms Checkers (for end of School Year)	BEVERLY DAUGDAUG
	15-16	Fourth Quarter Examination for Grade 6 and 12	
		Skills Demonstration (Teacher-Applicants: Kindergarten, Elementary and Junior High Schools)	COMMITTEE INCHARGE
	19-20	Fourth Quarter Examination for Grades 1-5 and Grades 7-11	
	22-23	Checking of DepEd Forms for Grades 6 and 12	COMMITTEE INCHARGE
	26-28	Checking of DepEd Forms for K-Gr. 5 and Gr. 7-11 (Public and Private Schools)	COMMITTEE INCHARGE
MARCH	29	Maundy Thursday	
	30	Good Friday (Regular Holiday)	

MONTH	DATE	ACTIVITY	CONTACT PERSON
APRIL	2-4	Checking of DepEd Forms for K-Gr. 5 and Gr. 7-11 (Continuation: Public and Private Schools)	COMMITTEE INCHARGE
	2-6	Finalization of Registry of Qualified Applicants (RQA)	Secretariat
	2-6	End of School Year Rites	
		Moving Up Ceremony (Kinder and Grade 10)	
		Graduation (Grade 6 and 12)	
	6	Last Day of Classes for SY 2017-2018	
	9	Araw ng Kagitingan (Regular Holiday)	
	10	Posting of RQA	Admin Office
	10-11	Distribution of Report Cards/4th Parent-Teacher Conference	
	12	Quarterly Conference of Principals with PSDSs on RPMS/IPCRF	BEVERLY DAUGDAUG
	13	Quarterly CID Personnel Conference, Reporting and Evaluation	BEVERLY DAUGDAUG
	16-20	Palarong Pambansa	EPPIE GRACE PRESTO
	April 16- May 25	Summer Classes	

No Schedule Yet:	Division ICT literacy Workshop for Teachers (3 Saturdays)	STEPHEN PASCUAL
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