



Republic of the Philippines  
Department of Education  
Region XI  
Division of Digos City  
Digos City




Division Memorandum  
No. 641, s. 2017

To : Chief ES (OIC)- SGOD  
Chief ES- CID  
EPS/PSDS/Elementary School Principals/HTs/SICs

Attention:

**SOLLIE B. OLIVER, EPS/Division IPed Focal Person**  
**AILYN JOY S. ALMACIN, Bagumbuhay ES**  
**MARYCHELL S. MARIANO, F. Alferez ES**  
**ALMA T. CAPUNO, A. Maniapao ES**  
**GEOFFREY S. ANDRADE, Ruparan ES**

From :   
**WINNIE E. BATOON, EdD**  
Officer-In-Charge  
Office of the Schools Division Superintendent

Subject : **SEMINAR ON CONTENT DEVELOPMENT, ENHANCEMENT,  
AND HARMONIZATION OF BAGOBO-TAGABAWA SPELLING  
GUIDES (ORTHOGRAPHY) AND PRIMER-PART 11**

Date : September 11, 2017

1. To effectively respond to the basic learning needs of the Indigenous Peoples and to properly implement the Indigenous Peoples Education Program, especially in the development of Learning Materials for the IP learners, the Department of Education-Davao City Division conducts the above-named subject, to be held on September 18-23, 2017, venue of which shall be announced later. The above-named are the identified participants thereof.
2. Be advised to bring soft and hard copies of the Bagobo-Tagabawa Spelling Guides and Primer, initially prepared by the Division and the materials drafted on July 25-29, 2017 as bases of the preparation of the Part 11 of the materials. All results of the Field Tests should also be made available for the seminar.
3. Authority to Travel shall be prepared and submitted to the Office of the Schools Division Office for signatures of the Budget Officer and of the Schools Division Superintendent.
4. The attendance of said teachers should not hamper/adversely affect classroom instruction thus, a Certification of "No Disruption of Classes" shall be prepared and submitted with the Authority to Travel by the School Head to the same office.
5. Travel, meals, snacks and other expenses relative to the activities are chargeable to the IPed-Program Support Fund-2017 (Division downloaded), subject to the usual accounting and auditing rules and regulations.
6. For information and compliance.

DepEd Schools Division of Digos

**RELEASED**

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