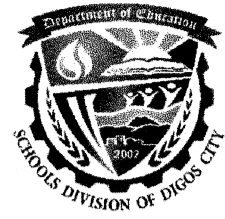




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Roxas Corner Lopez-Jaena St., Digos City




Office of the Schools Division Superintendent

Telefax: +82 553 8396

DIVISION MEMORANDUM NO. 663, s. 2017

TO : Public Schools District Supervisor (PSDS)
Heads, Public Elementary and Secondary Schools
SPG/SSG Advisers / School Youth Formation Coordinators
Selected SGOD Personnel

FROM : 
WINNIE E. BATOON, Ed.D
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT : TRAINING-ORIENTATION FOR SCHOOL HEADS, SPG/SSG
ADVISERS / SCHOOL YOUTH FORMATION COORDINATORS

DATE : September 18, 2017

1. In relation to unnumbered Regional Memorandum dated January 17, 2017, this office directs you to participate in the *Training-Orientation for School Heads, Supreme Pupil / Student Government Advisers and Youth Formation Coordinators* on September 28-29, 2017 at Crisbel Crown Center, Digos City.
2. Participants shall be the School Head, Pupil/Student Government Adviser or the designated Youth Formation Coordinator in the school level. A total of 2 participants shall be coming from every school. It is expected that all participants will be at the venue before 7:30 in the morning.
3. Further, participants shall bring their School Youth Formation Action Plan to be presented during the training.
4. Travelling and other incidental expenses relative to the conduct of the activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For your information, guidance and strict compliance.

DepEd Schools Division Office

RELEASED
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Date: 18 SEP 2017 Time: 2:04

By: 