



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



**DIVISION MEMORANDUM**  
 No. 779, s. 2017

October 12, 2017

**ATTENDANCE TO THE NATIONAL TRAINING OF YOUTH FORMATION  
 COORDINATORS / PROJECT DEVELOPMENT OFFICERS I (PDO I)**

To: SGOD Chief  
 Julie Anne N. Posadas – PDO I  
 Jose Israel M. Maravilles – PDO I

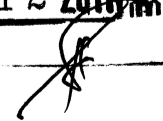
1. In connection with the unnumbered Regional Memorandum dated October 12, 2017, Re: **National Training of Youth Formation Coordinators (PDO I)**, you are hereby directed to attend the training at Subic Peninsular Hotel, Olongapo City on October 16 - 20, 2017.
2. The training aims to (1) increase awareness of the participants on the trends on global and local youth related concerns and its relevance to nation building; (2) orient the participants on the functions, roles and responsibilities and other related tasks of Regional and Division Youth Formation Coordinators (YFC); (3) develop the skills on program management, monitoring and evaluation, coordination, resource mobilization and reporting of accomplishments.
3. Attached herewith are the unnumbered Regional Memorandum and Memorandum dated 6 October 2017 from USEC. Alain del B. Pascua requesting the participants to arrive at 3PM on October 15, 2017 (Day 0) and for participants to stay throughout the duration of the activity.
4. Travel expenses of the participants shall be charged against downloaded program funds to the region while per diem and other allowable expenses shall be charged to local funds subject to usual accounting and auditing rules and regulations.
5. For your guidance, information and compliance.

*W.E.B.*  10/12/17  
**WINNIE E. BATOON, Ed.D**

Officer in Charge  
 Office of the Schools Division Superintendent

Encls unnumbered Regional Memorandum DepEd Memorandum dated October 12, 2017  
 References: unnumbered DepEd Memorandum dated October 6, 2017  
 To be indicated in the Perpetual Index under the following subjects:  
 Youth Formation Program – National Training of YFCs

SGOD/JANP-YFP: National Training of Youth Formation Coordinators (PDO I)  
 12 October 2017

DepEd Schools Division Office  
**RELEASE**  
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 Date: OCT 12 2017 Time: 4:12 PM  
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Republika ng Pilipinas  
KAGAWARAN NG EDUKASYON  
Rehiyon XI  
Lungsod ng Davao



Tel Nos. (082) 227-9342/(082) 227-1102 Fax No. (082) 227-1102  
Website : <http://www.region11.deped.gov.ph>

**MEMORANDUM**

To: Schools Division Superintendents  
OIC-SDS/ASDS/OIC-ASDS  
Attention: Project Development Officers (PDO) 1

Subject: **National Training of Youth Formation Coordinators (PDO 1)**

Date: October 12, 2017

Herewith is the Memorandum dated 06 October 2017 from Undersecretary Alain del B. Pascua, Undersecretary for Administration, Department of Education, Meralco Avenue, Pasig City requesting the attendance of the Youth Formation Coordinators (PDO 1) in the National Training of Youth Formation Coordinators (PDO 1) in Subic Peninsular Hotel, Olongapo City.

The training will be divided in two (2) batches. Below are the training dates and the divisions involved in each batch:

Batch	Divisions	Date	Day 0	Venue
1	Tagum City, Compostela Valley, Davao Oriental, Digos City, IGACOS, Davao del Norte & Davao Occidental	October 16-20, 2017	October 15, 2017	Subic Peninsular Hotel, Olongapo City
2	Mati City, Davao City, Panabo City, Davao del Sur	October 23 -27, 2017	October 22, 2017	Subic Peninsular Hotel, Olongapo City

Participants are expected to check-in at 3:00 in the afternoon of Day 0. First meal to be served is dinner of Day 0 and last meal is lunch of Day 5. Likewise, the participants are requested to stay throughout the duration of the training. The names of the participants are attached in this Memorandum.

Food and accommodation shall charged to Central Office funds. Travel expenses of the participants shall be charged against downloaded program funds to the region while per diem and other allowable expenses shall be charged to local funds subject to usual auditing and accounting rules and regulations.

Immediate and wide dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION - RIXI  
RECORDS SECTION  
**RELEASED**

By:   
Date:  Time: 

  
ATTY. ALBERTO T. ESCOBARTE, CESO III  
Regional Director

Participants for the National Training of Youth Formation Coordinators (PDO I)

Batch 1 – October 16 – 20, 2017 (Subic Peninsular Hotel, Olangapo City)

Division	Name of PDO I	Contact Number	Email Address
Tagum City	Queena Mae L. Traje	09752804735	queenalite21@yahoo.com
	Daisy P. Delfino	09264601979	daisy.palmero@deped.gov.ph
	Joseph Corpuz	09265793917	seph2585@gmail.com
Compostela Valley	Lyzle C. Abregana	09187731380	lyzleabregana1@gmail.com
	Marielle O. Rabuya	09463774465	marielle.rabuya@deped.gov.ph
	Michael A. Mangkikis	09103112255	michael.mangkikis@deped.gov.ph
Davao Oriental	Julie Anne Posadas	09075189150	julianne.posadas@deped.gov.ph
	Jose Israel Maravilles	09469634460	joseisrael.maravilles001@deped.gov.ph
	Judy Rema Bagay	09338649716	judirema.bagay@deped.gov.ph
IGACOS	Cherrie Amor Tag-at	09228939224	cherriemiamor@deped.gov.ph
	Jillian April Alcalá	09309664183	jillianaprilcalala@gmail.com
Davao del Norte	Norberto O. Pore, Jr.	09088958819	noiz_pore@yahoo.com

Batch 2 – October 23-27, 2017 (Subic Peninsular Hotel, Olangapo City)

Division	Name of PDO I	Contact Number	Email Address
Mati City	Francis Estrada Jr.	09102709330	franestrada20@yahoo.com
	Peter Jourdan Reyes	09177939711	peterjourdan.reyes@deped.gov.ph
	Jasmin Tiffany Orcajada	09420046067	jasminitiffany14@yahoo.com
Davao City	Sheizi Mae Alguizar	09950093671	ching020489@gmail.com
	Lony Ricafrente	09213200319	leoipz72@gmail.com
	Leah Saavedra	09339504047	shitsurie@gmail.com
	Moolien Jane A. Estimada	09464065512	moolienjane.arcena@deped.gov.ph
Panabo City	Lea Jane Madulin	09503899461	leajane.madulin@deped.gov.ph
	Neil John T. Audan	09461267745	njaudan@gmail.com
Davao del Sur	Felmah Anina B. Elnar	092933395016	so_fab27@yahoo.com



Republika ng Pilipinas

# Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

## MEMORANDUM

**TO:** All Regional Directors  
All Education Support Services Division Chiefs  
All School Governance and Operations Division Chiefs

**FROM:** ALAIN DEL B. PASCUA  
Undersecretary for Administration

**SUBJECT:** Request for Participants to the National Training of Youth Formation Coordinators

**DATE:** October 6, 2017

Pursuant to DepEd Order 19 s. 2016 entitled "Guidelines on the Organizational Structures and Staffing Patterns of Stand-Alone and Integrated Public Senior High School (SHS)", the Project Development Officer I (Youth Formation Coordinator) item was created and is currently a shared service in the division level.

In view of this, the Youth Formation Division (YFD) will be conducting the National Training of Youth Formation Coordinators (YFCs). Currently, there are two (2) groups of YFCs, the PDOI plantilla holders and designated youth formation coordinators.

The training specifically aims to (1) increase awareness of the participants on the trends on global and local youth related concerns and its relevance to nation building; (2) orient the participants on the functions, roles and responsibilities and other related tasks of Regional and Division Youth Formation Coordinators (YFC); and (3) develop the skills on program management, monitoring and evaluation, coordination, resource mobilization and reporting of accomplishments.

The training will be divided to two (2) batches, the first batch must strictly be **Project Development Officer (PDO) I plantilla holders**, while the second batch must strictly be **designated youth formation coordinators** who are non-PDOI plantilla holders and are designated because of an unfilled PDOI item.

Below are the training dates:

Batch	Training Dates	Day 0	Venue
Batch 1 (PDOI Plantilla holders)	October 16 - 20, 2017	October 15, 2017	Subic Peninsular Hotel, Olongapo City

### Office of the Undersecretary for Administration

(Education Facilities, Information and Communication Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Administrative Services)  
Department of Education, Central Office, Meralco Avenue, Pasig City  
Room 519, Mabini Building; Mobile: 09260320762; Landline: 6337203, 6376207  
Email: usec.admin@deped.gov.ph; Facebook.com/DepEdTayo; Twitter: @depedtayo



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Tanggapan ng Pangalawang Kalihim

<b>Batch 2</b> <i>(Designated Youth Formation Coordinators/non-PDOI plantilla holders)</i>	October 23 - 27, 2017	October 22, 2017	Subic Peninsular Hotel, Olongapo City
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In this connection, may we request for a submission of a **regional consolidated list** of participants for both Batch 1 (PDOI plantilla holder) and Batch 2 (designated Youth Formation Coordinators).

Please see attached list of slots allotted per region. The participant's list template is also attached for your ready reference.

Deadline of the list of participant is **on or before October 13, 2017 (Friday)**.

Participants are expected to check-in at 3:00 pm on Day 0. First meal to be served is dinner and last meal is lunch of Day 5. Likewise, the participants are requested to stay throughout the duration of the activity.

Travel expenses of the participants shall be charged against downloaded program funds to the region.

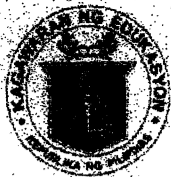
For more details, please coordinate with Mr. Christian Rivero of YFD at (02) 637-98 14/ 0995-150-8042 or send email to [blsa.yfd@deped.gov.ph](mailto:blsa.yfd@deped.gov.ph).

For immediate dissemination and compliance.

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**Office of the Undersecretary for Administration**

*(Education Facilities, Information and Communication Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Administrative Services)*  
Department of Education, Central Office, Meralco Avenue, Pasig City  
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**Attachment 1**

<b>BATCH 1 - PPO/ PANTILLA HOLDER</b>	
<b>Region</b>	<b>Number of Participants</b>
I	12
II	11 <i>(allot 1 slot for Batanes)</i>
III	20
IV - A	20
IV - B	8
V	13
VI	20
VII	20
VIII	12
IX	10
X	11
XI	12
XII	12
CARAGA	13
ARMM	11
CAR	8
NCR	16

<b>BATCH 2 - DESIGNATED YOUTH FORMATION COORDINATORS</b>	
<b>Region</b>	<b>Number of Participants</b>
I	12
II	9 <i>(allot 1 slot for Batanes)</i>
III	17
IV - A	17
IV - B	7
V	13
VI	16
VII	20
VIII	12
IX	8
X	12
XI	10
XII	8
CARAGA	11
ARMM	10
CAR	6
NCR	16

**Office of the Undersecretary for Administration**

*(Education Facilities, Information and Communication Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Administrative Services)*  
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Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**  
Youth Formation Division

**LIST OF PARTICIPANTS**  
National Training for Youth Formation Coordinators

**Attachment 2**

**REGION:** \_\_\_\_\_  
**GROUP:** \_\_\_\_\_ (plantele holder/designated)

Name	Division	Contact Number	E-mail Address

**Office of the Undersecretary for Administration**  
*Education Facilities, Information and Communication Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Administrative Services*

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