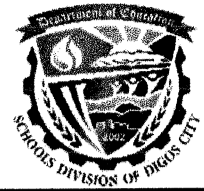




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 787, s.2017

October 15, 2017

**MANAGEMENT COMMITTEE (ManCom Meeting)**

To: ASDS  
Division Chiefs  
Public Schools District Supervisors  
Education Program Supervisors  
Senior Education Program Specialists  
Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, and Property and Records Officers)  
IT, Research, and Planning Officers  
Education Program Supervisor-SGOD  
EPS II (HRD, M&E, SocMob)  
PDOII- DRRM and PDO I- YFP  
Division Engineer  
Health and Nutrition-Head  
Elementary and Secondary/SHS School Heads including the SICs/OICs of the Extension and Annexes Classes and DiCNHS Department Heads.

1. To address the division's various concerns and issues, and to be updated on the latest development in the Department, this office will conduct a Management Committee (MANCOM) meeting on October 26, 2017 (Thursday). The venue of the said activity shall be announced in a subsequent memorandum.
2. The following are the participants to this meeting: ASDS, Division Chiefs, Public Schools District Supervisors, Education Program Supervisors, Senior Education Program Specialists, Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Property Officer and Records Officer), IT Officer, Education Program Supervisor-SGOD, Research and Planning Officers, EPS II-HRD, PDO II-DRRM and PDO I - YFP, Division Engineer, Health and Nutrition-Head, Elementary and Secondary/SHS School Heads including the SICs/OICs of the Extension and Annexes Classes and DiCNHS Department Heads.
3. The conference proper will start at 8:00 AM.
4. The registration fee, the amount of which shall be announced later, and travel expenses of the participants shall be charged against the school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Wide and immediate dissemination of this memorandum is earnestly desired.

**WINNIE E. BATOON, Ed.D.**

Officer in Charge  
Office of the Schools Division Superintendent

For and in the absence of the SDS:

  
**FRANCIS JUDE D. ALCOMENDRAS**

Administrative and Schools Division of Digos

**RELEASED**  
10958

Date: 18 OCT 2017 Time: 1:05 PM

c.uy: October 26, 2017 ManCom Meeting