



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 830, s.2017

October 27, 2017

**HALF – DAY DIVISION CONFERENCE WITH DISTRICT /SENIOR HIGH SCHOOL
PROPERTY CUSTODIANS**

To: Public Schools District Supervisors
Public Elementary School Heads
Senior High School Heads
District / Senior High School Property Custodians
All Others Concerned

This is to inform the field that a Half –Day Division Conference with all Elementary Schools District and Senior High Schools Property Custodians will be held on October 30, 2017 at 3:00 P.M. in the Division Conference Hall.

Important matters are to be taken-up relative to the preparation of documents needed for the Reimbursement Expenses availment for all Delivered Textbooks /Instructional Materials (Centrally Procured) from May, 2016 to present.

Wide and immediate dissemination of this Memorandum is earnestly desired.

WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos

RELEASED 11491

Date: OCT 27 2017 Time: 12:53

By: