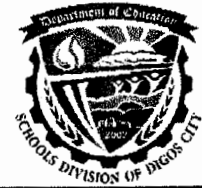




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City




November 6, 2017

DIVISION MEMORANDUM  
No. 864, series of 2017

**ATTENDANCE TO THE NATIONAL CLIMATE CHANGE CONFERENCE AND DRRM YEAR-END PLANNING**

**TO: REYZEN O. MONSERATE, RN, MAN**  
Project Development Officer II – DRRM


1. You are hereby directed to attend the National Climate Change Conference and DRRM Year-End Planning on November 20-23, 2017 at Great Eastern Hotel, Quezon Avenue, Quezon City.
2. Attached is the Unnumbered Memorandum from Alain Del B. Pascua, Undersecretary, Office of the Undersecretary for Administration dated October 11, 2017.
3. Food and accommodation shall be covered by the DepEd NCR while transportation and other allowable expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations.
4. For your information, guidance and compliance.

*for:*   
**WINNIE E. BATOON, EdD**  
Officer in Charge  
Office of the Schools Division Superintendent  
11/06/17

DepEd Schools Division of Digos

**RELEASED**  
11735

DATE: 06 NOV 2017 TIME: 10:17

BY: 

Encs: List Enclosures  
References: DepEd Memorandum  
To be indicated in the Perpetual Index under the following subjects:  
SUBJECT

Monserate: Attendance to the National Climate Change Conference and DRRM Year-End Planning  
6 November 2017