

November 8, 2017

DIVISION MEMORANDUM  
No. 887, series of 2017

**2017 EDUCATION SUPPORT SERVICES DIVISION (ESSD)  
REGIONAL AWARDING CEREMONY**

TO : Chiefs, CID and SGOD  
*Cherry Rossette E. Oliva - PSDS*  
*Helen A. Casimiro - PSDS*  
*Ida I. Juezan - PSDS*  
*Evangeline A. Hernan – EPS, SGOD*  
*Hazel Marie L. Escabillas – Division SBFP Coordinator*  
*Reyzen O. Monserate – Division DRRM Coordinator*  
*Anamerthyl I. Regala – Division BE Coordinator*  
*Neil D. Bongcayao – Former Principal, RMCES*  
*Procolo T. Malano – BE Coordinator, RMCES*  
*Merilyn T. Salboro – Former Principal, P. Basalan ES*  
*Jocelyn G. Marata – BE Coordinator, P. Basalan ES*  
*Datu Roger A. Manapol – Principal, DiCNHS*  
*Rafael III R. Mediodia – BE Coordinator, DiCNHS*  
*Chona A. Lasib – Guidance Coordinator, DiCNHS*  
*Melvin Anthony A. Sabio – Coach, BE Jingle-Making Contest*


1. This pertains to Unnumbered Regional Memorandum dated November 3, 2017 entitled **2017 Education Support Services Division (ESSD) Regional Awarding Ceremony**. The activity will recognize the Best Implementing Schools in School-Based Feeding Program (SBFP), Disaster Risk Reduction Management (DRRM) and Brigada Eskwela (BE) to be held at the **The Ritz Hotel at Garden Oases**, Porras St. Cor. Villamor St., Barrio Obrero, Davao City on **November 15, 2017 (Wednesday)**.
2. All expected participants are hereby advised to fill up in advance or recheck the names in the attached confirmation of attendance sheet/list of authorized participants which will be the basis for the table arrangement and recognition of participants. Substitution is allowed as long as it is approved by the concerned Schools Division Superintendent. The said sheet should be submitted to the Regional Office on or before November 8, 2017.
3. Submission of picture/photograph of the School Principals and School BE Coordinator shall also be submitted with the attendance sheet/list of authorized participants.
4. All authorized participants are advised to wear the Filipiniana Dress Code (Barong for Males, Filipiniana Dress for Females).
5. The registration will start at 9:00 AM to 9:45 AM. The program will commence at exactly 10:00AM.

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 ☎ 553-8396/553-8376/553-9170/553-8375

📠 553-8396/553-8376 🌐 [www.depeddigoscity.org](http://www.depeddigoscity.org) ✉ [digos.city@deped.gov.ph](mailto:digos.city@deped.gov.ph)

6. Further, all Division SBFP and DRRM Coordinators are advised to report on November 14, 2017 at the venue at 3:00 PM for an orientation of their roles as members of the working committee, including hall preparation, registration, usherettes, among others.
7. Dinner on November 14 and breakfast on November 15, 2017 will be served for the working committees who are expected to report very early at the venue.
8. School Principals and School BE Coordinators of the Winning Schools are expected to make necessary arrangements and coordination with one (1) of the School's PTA Official and one (1) Brgy. Official who will attend the awarding ceremony. Kindly provide their complete names on the same attendance sheet stipulated above.
9. Travel and other incidental expenses shall be chargeable against local funds subject to usual accounting and auditing rules and regulations.
10. The softcopy of this memorandum can be accessed online at [www.depeddigocity.org/memo](http://www.depeddigocity.org/memo). For any query, you may drop a call/message to Anamerthyl I. Regala at +0912 5000 936.
11. For immediate and wide dissemination and compliance.



WINNIE E. BATOON, Ed.D.   
Officer-Incharge  
Office of the Schools Division Superintendent


Encls: LIST OF AUTHORIZED ATTENDEES – ESSD Regional Awarding Ceremony  
References: DepED Unnumbered Regional Memo dated November 3, 2017  
To be indicated in the Perpetual Index under the following subjects:

AIR: 2017 EDUCATION SUPPORT SERVICES DIVISION (ESSD) REGIONAL AWARDING CEREMONY  
11/08/2017

DepEd Schools Division of Digos

RELEASED  
11782

Date: 08 NOV 2017 Time: 5:21

By: 

LIST OF AUTHORIZED ATTENDEES  
for the  
2017 Education Support Service Division  
Regional Awarding Ceremony

Division: DIGOS

Full Name (with title)	Office / School / District / City	Position / Designation
WINNIE E. BATOON, Ed.D.	Division Office	Schools Division Superintendent
EVANGELINE A. HERNAN	Division Office	EPS - SGOD (in lieu of SGOD Chief)
HAZEL MARIE L. ESCABILLAS	Division Office	SBFP Coordinator
REYZEN O. MONSERATE	Division Office	DRRM Coordinator
ANAMERTHYL I. REGALA	Division Office	BE Coordinator
CHERRY ROSSETTE E. OLIVA	Division Office	PSDS
HELEN A. CASIMIRO	Division Office	PSDS
IDA I. JUEZAN	Division Office	PSDS
NEIL D. BONGCAYAO	Ramon Magsaysay Central ES	Principal
PROCOLO T. MALANO	Ramon Magsaysay Central ES	Brigada Eskwela Coordinator
PETER JULY P. SORONGON	Ramon Magsaysay Central ES	PTA Official
ZANDRO S. TORREON	Ramon Magsaysay Central ES	Brgy. Official
MERILYN T. SALBORO	Pedro Basalan ES	Principal
JOCELYN G. MARATA	Pedro Basalan ES	Brigada Eskwela Coordinator
	Pedro Basalan ES	PTA Official
OSCAR H. BUCOL, JR.	Pedro Basalan ES	Brgy. Official
DATU ROGER A. MANAPOL	Digos City NHS	Principal
RAFAEL III R. MEDIODIA	Digos City NHS	Brigada Eskwela Coordinator
ATTY. JULIAN I. NINEZA	Digos City NHS	PTA Official
RODRIGO A. ABANGAN	Digos City NHS	Brgy. Official
CHONA A. LASIB	Digos City NHS	Guidance Coordinator (in lieu of the Principal)
MELVIN ANTHONY A. SABIO	Digos City NHS	Coach - BE Jingle-Making Contest
AL DOMINI ETANG	Digos City NHS	Pupil - BE Jingle-Making Contest



**MEMORANDUM**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL CONCERNED SCHOOLS**

Attention: *Division School-Based Feeding Program (SBFP) Coordinator*  
*Division Disaster Risk Reduction Management (DRRM) Coordinator*  
*Division Brigada Eskwela (B.E.) Coordinator*

**SUBJECT:** **2017 Education Support Services Division (ESSD)**  
**Regional Awarding Ceremony**

**DATE :** **November 3, 2017**

1. This Office would like to inform you of additional details for the **2017 Education Support Services Division (ESSD) Regional Awarding Ceremony**. This activity will recognize the **Best Implementing Schools in School-Based Feeding Program (SBFP), Disaster Risk Reduction Management (DRRM) and Brigada Eskwela (B.E.)** to be held at the **"The Ritz Hotel at Garden Oases,"** Porras St. Cor. Villamor St., Barrio Obrero, Davao City on **November 15, 2017 (Wednesday)**.

2. This Office is expecting around 400 participants in a banquet (round table) setup inside the venue. Due to the limited funds, seats and size of the area, you are hereby advised to fill up in advance the attached confirmation of attendance sheet/list of authorized participants which will be the basis for the table arrangement and recognition of participants. Substitution is allowed as long as it is approved by the concerned Schools Division Superintendent. The said sheet/list should be submitted to the Regional Office on or before **November 8, 2017**.

3. All authorized participants are advised to wear the **Filipiniana Dress Code (Barong for Males, Filipiniana Dress for Females)**.

4. The registration will start at **9:00 AM to 9:45 AM**. The program will commence at exactly **10:00 AM**.

5. Further, all Division SBFP and DRRM Coordinators are advised to report on **November 14, 2017** at the venue at **3:00 pm** for an orientation of their roles as members of the working committee, including hall preparation, registration, usherettes, among others. Dinner on **November 14** and breakfast on **November 15, 2017** will be served for the working committees who are expected to report very early at the venue.

6. On **November 15, 2017**, all participants will be served with **AM & PM snacks** including lunch to be charged to the Regional Office, while travelling and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.

7. For more information/clarification, you may contact **Dr. Wartito E. Hua**, Chief, Education Support Division (ESSD) at telephone number **082-2240848**.

8. Immediate dissemination of this memorandum to all concerned is required.

RECEIVED  
 RELEASED

**ATTY. ALBERTO T. ESCOBERTE, CESO III**  
 Regional Director

Incl.: as stated

Date: 11-7-17 Time: 1:24