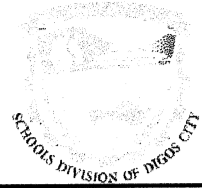




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 907, s. 2017

November 9, 2017

**WORKSHOP IN THE PREPARATION AND FINALIZATION OF THE  
PROGRAM OF WORKS FOR THE 2018 BEFF CLASSROOM REPAIR PROGRAM**

To: HELEN N. FRANCONAS  
Division Engineer

You are hereby directed to attend the Workshop in the Preparation and Finalization of the Program of Works for the 2018 BEFF Classroom Repair Program on November 20-24, 2017 (inclusive of travel time ) at Angeles City, Pampanga.

Travelling expenses shall be charged against local funds subject to the usual government accounting rules and regulations.

For your compliance.

**WINNIE E. BATOON, Ed.D.**  
Officer in Charge  
Office of the Schools Division Superintendent

DepEd Schools Division of Digos

**RELEASED**  
12061

Date: 13 NOV 2017 Time: 9:45

By:

Encls: List Enclosures  
References: DepEd Order  
To be indicated in the Perpetual Index under the following subjects:  
SUBJECT



Republika ng Pilipinas  
KAGAWARAN NG EDUKASYON  
REHIYON XI  
Lungsod ng Dabaw



MEMORANDUM

TO : Schools Division Superintendents  
Attention: Division Engineers  
DepEd Project Engineers

SUBJECT : **WORKSHOP IN THE PREPARATION AND FINALIZATION  
OF THE PROGRAM OF WORKS FOR THE 2018 BEFF  
CLASSROOM REPAIR PROGRAM**

DATE : November 7, 2017

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Enclosed herewith is an unnumbered memorandum from Engr. Amabelle R. Pangan, Chief, Education Facilities Division (EFD), Department of Education dated November 3, 2017 on the above-captioned subject.

The EFD will conduct the said workshop on November 20-24, 2017 (inclusive of travel time). The venue will be announced on a later time.

Participants in this activity are the Regional/Division Engineers, DepEd Project Engineers.

Travelling expenses of the Regional/Division Engineers shall be charged against local funds subject to the usual government accounting rules and regulations.

For information and guidance.

  
ATTY. ALBERTO T. ESCOBARTE, CESO III  
Regional Director

ROB4



REPUBLIC OF THE PHILIPPINES  
Department of Education  
EDUCATION FACILITIES DIVISION  
5<sup>th</sup> Floor Mabini Bldg., DepEd Complex, Meralco Avenue, Pasig City



Office of the Chief

DepEd Schools Division of Div.

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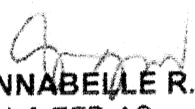
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MEMORANDUM

Date : November 3, 2017

To : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
DEPED REGIONAL/DIVISION ENGINEERS  
DEPED PROJECT ENGINEERS  
All Others Concerned

From :   
ANNABELLE R. PANGAN  
Chief, EFD-AS

Subject : CONDUCT OF WORKSHOP IN PREPARATION AND  
FINALIZATION OF THE PROGRAM OF WORKS FOR THE  
2018 BEFF CLASSROOM REPAIR PROGRAM

The Education Facilities Division (EFD) will conduct a Workshop in preparation and finalization of the Program of Works (POWs) for the 2018 BEFF Classroom Repair Program, including billeting Quarters for Palaro 2018 to be held on November 20-24, 2017 at Angeles City, Pampanga. The final venue will be announced later.

The DepEd Engineers are advised to bring the following:

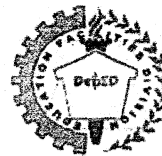
1. Data of the schools validated for repair for use in the preparation of estimates;
2. Accomplished Repair Parameter Form for every schools visited or validated;
3. Data of the schools validated for minor repair for use in the preparation of estimates to be used in the Brigada Marawi (for the engineers who were deployed in Marawi assessment);
4. Laptops and extension cords.

The above information will be beneficial in accomplishing our output during the workshop. It is likewise advised to prepare the POWs and estimates ahead of schedule for checking during the actual Workshop.

Travelling expenses of the DepEd Project Engineers shall be charged against OSEC Funds while Regional/Division Engineers shall be charged against Local Funds, subject to the usual accounting and auditing rules and regulations.



REPUBLIC OF THE PHILIPPINES  
Department of Education  
EDUCATION FACILITIES DIVISION  
5<sup>th</sup> Floor Mabini Bldg., DepEd Complex, Alabaco Avenue, Pasig City



Expenses for the venue, board and lodging of the participants shall be transferred to the DepEd Division of Angeles City, subject to the usual accounting and auditing rules and regulations.

Hereunder is their program of activities:

Date	Time	Activities	Meals
November 20	2:00 pm onwards	Check-in, Registration	Dinner
November 21-23	8:00am – 5:00pm	Opening Program, Workshop	Breakfast, am/pm snacks, lunch, dinner
November 23	4:00pm	Closing Program	dinner
November 24	8:00am	Check-out	Breakfast

For dissemination and compliance.