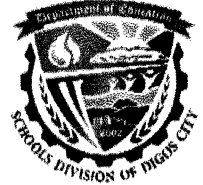




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City  
Telefax No.: 082553896 / 0825538376



**DIVISION MEMORANDUM**  
No. 909 s. 2017

November 13, 2017

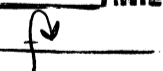
**ACCREDITATION AND EQUIVALENCY (A&E) TEST  
REGISTRATION AND ADMINISTRATION**

**To:** Public Schools District Supervisors  
Public and Private Elementary and Secondary School Principals  
Provincial Rehabilitation Center Administrator  
Bureau of Jail Management and Penology Administrator  
ALS Coordinators  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), informs the field that the conduct of Accreditation and Equivalency (A&E) Test will be on November 26, 2017 to the following testing centers:
  - a) Digos City National High School
  - b) Provincial Rehabilitation Center, and
  - c) Bureau of Jail Management and Penology
2. The examination shall start at 7:00 o'clock in the morning.
3. All examinees are advised to bring lead pencil No. 2 with eraser, snacks, applicant's copy of A&E Registration Form.
4. Other details regarding said examination are contained in the attached DepEd Memorandum No. 164, s. 2017.
5. Immediate dissemination of this Memorandum is earnestly desired.

*For*  
  
WINNIE E. BATOON, Ed.D.

Officer-in-Charge  
Office of the Schools Division Superintendent

DepEd Schools Division of Dig  
**RELEASED**  
12066  
Date: 13 NOV 2017 Time: 10:34  
Av: 



Republic of the Philippines  
**Department of Education**

DepEd MEMORANDUM  
No. **164**, s. 2017

**18 OCT 2017**

**ACCREDITATION AND EQUIVALENCY (A&E) TEST  
REGISTRATION AND ADMINISTRATION**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary Schools Heads  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), announces the registration period for and administration of Accreditation and Equivalency (A&E) Test.

2. A&E Test applicants may register from October 2 to 25, 2017 at the schools division offices (SDOs) or district offices (DOs) identified by the schools division superintendents as registration centers. Pursuant to DepEd Order No. 44, s. 2017 entitled Guidelines on Updating the Status of Learners of the Alternative Learning System in the Learner Information System as of the End of Calendar Year 2016, the following may take the A&E Test:

- a. Learners in the Alternative Learning System (ALS) and Nonformal Education programs;
- b. Out-of-School children and youth who are prepared for assessment; and
- c. Adults who are seeking Certification of Learning.

3. Applicants shall be at least 12 years old for elementary level and at least 16 years old for junior high school.

4. Registration requirements are as follows:

- a. Original and photocopy of Certification of ALS Program (for ALS learners only);
- b. Original and photocopy of birth certificate from the Philippine Statistics Authority (formerly National Statistics Office);
- c. If copy of the birth certificate from the Philippine Statistics Authority is not available, any of these documents may be presented:
  - i. Baptismal certificate;
  - ii. Voter's ID (with photo and signature);
  - iii. Passport;
  - iv. Driver's license; or
  - v. Any legal document bearing the applicant's photo, name and signature.
- d. Two pieces 1x1 identical ID photo (white background with name tag).

5. The Schools Division Superintendents shall:
  - a. designate a registration officer both in the SDOs and DOs;
  - b. identify the testing centers both in the SDOs and DOs (refer to DepEd Order No. 55, s. 2016 for testing center requirements);
  - c. assign personnel with experience in the conduct of BEA testing programs as room examiners, room supervisors, and chief examiners per testing center; and
  - d. attest the ALS Program Completion of A&E test applicants (for ALS learners only).
  
6. Regional Testing Coordinators and Division Testing Coordinators (DTCs) shall monitor the registration process in the SDOs and DOs.
  
7. The final number and the list of qualified registrants per testing center shall be submitted by the DTCs, using the format provided in the enclosure to BEA through [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph) or courier by October 27, 2017.
  
8. The following enclosures shall guide and be utilized by registration officers and DTCs:
  - Enclosure No. 1 – Certificate of ALS Program Completion;
  - Enclosure No. 2 – Registration Form; and
  - Enclosure No. 3 – Template for Registration.
  
9. The assigned testing center for applicants shall be indicated in the registration form by the registration officer.
  
10. The A&E Test will be administered nationwide by cluster on the following dates:

<b>Cluster</b>	<b>Date</b>	<b>Target Test Takers</b>
Luzon	November 19, 2017	2016 ALS completers and other qualified applicants based on Item No. 2 of this Memorandum
Visayas and Mindanao	November 26, 2017	

11. Only registered applicants shall be allowed to take the test during the scheduled dates.
  
12. In compliance with DepEd Memorandum No. 121, s. 2017 entitled Clarification on the Implementation of Portfolio Assessment in the Alternative Learning System, portfolio assessment will not be required for A&E Test this year and will not be a part of the final rating. The passing rate is still 75% as per DepEd Order No. 55, s. 2016 entitled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.

13. For more information, contact the **Bureau of Education Assessment-Education Assessment Division (BEA-EAD)**, Department of Education (DepEd) Central Office, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 631-2589.

14. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encls.:

As stated

References:

DepEd Order Nos.: (55, s. 2016 and 44, s. 2017)  
DepEd Memorandum (No. 121, s. 2017)

To be indicated in the Perpetual Index  
under the following subjects:

ACCREDITATION  
ALTERNATIVE LEARNING SYSTEM  
EXAMINATIONS  
LEARNERS  
SCHOOLS  
TESTS

DJP/CAR, DM A&E Test Registration and Administration  
0904-September 22, 2017



Republic of the Philippines  
Department of Education  
Division of \_\_\_\_\_  
Region \_\_\_\_\_

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### CERTIFICATE OF ALS PROGRAM COMPLETION

This is to certify that \_\_\_\_\_ of \_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_ has satisfactorily completed \_\_\_\_\_  
(Specify ALS Program Level Completed)

at \_\_\_\_\_ in \_\_\_\_\_  
(Learning Center) (Address of Learning Center)

on \_\_\_\_\_  
(Date of ALS Program Completion)

This certification is issued as one of the requirements for the Accreditation and  
Equivalency (A&E) Test application.

---

Signature over Printed Name  
**Learning Facilitator**

\*Not Valid Without the SDO Dry Seal

A&E Form 1

Copy for Registration Officer

1x1 ID Photo with Name Tag

Republic of the Philippines  
Department of Education  
**BUREAU OF EDUCATION ASSESSMENT**  
2nd Flr., Bonifacio Bldg., Meralco Ave., Pasig City 1600

**ACCREDITATION AND EQUIVALENCY (A&E) TEST**  
Registration Form

Write Legibly. Put X on the applicable items. Registration Date  
Surname Given Name M.I.

Birthdate (Month, Day, Year) Learner Reference Number Civil Status (Single, Married, Separated) Gender (Male, Female)  
Home Address

Region Division Learning Center

ALS Program Completed (Pls. Specify) A&E Test Applying for (Elementary Level, Junior High School)

Proof of Identity Contact Number To be accomplished by the Registration Officer Name and Address of Testing Center

I Certify that I validated the information supplied by the applicant in this form based on the required attachments.  
Registration Officer's Signature Over Printed Name

I certify that all information in this form are TRUE and CORRECT.  
Applicant's Signature Over Printed Name

Required Attachments: Proof of Identity, ALS Program Certification (if any), Portfolio Rating Certification, Proof of Birth (NSO, Passport, Any legal Documents)

A&E Form 1

Applicant's Copy

1x1 ID Photo with Name Tag

Republic of the Philippines  
Department of Education  
**BUREAU OF EDUCATION ASSESSMENT**  
2nd Flr., Bonifacio Bldg., Meralco Ave., Pasig City 1600

**ACCREDITATION AND EQUIVALENCY (A&E) TEST**  
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Required Attachments: Proof of Identity, ALS Program Certification (if any), Portfolio Rating Certification, Proof of Birth (NSO, Passport, Any legal Documents)

(Enclosure No. 3 to DepEd Memorandum No. 164, s. 2017)



Republic of the Philippines  
**Department of Education**  
 Region \_\_\_\_\_  
 Division of \_\_\_\_\_  
**Accreditation and Equivalency (A&E) Test**  
 List of Registrants



Testing Center: \_\_\_\_\_ Address: \_\_\_\_\_  
 Region & Division Code: \_\_\_\_\_ A&E Test Level: **ELEMENTARY**  
 Summary of Registrants M \_\_\_\_\_ Total: \_\_\_\_\_  
 F \_\_\_\_\_

No.	Name	Age	Birthdate	Gender	Documents Submitted <i>(Check the appropriate Column)</i>			Program ALS/ Non-ALS
					ALS Course Certificate	Proof of Identity	Proof of Birth	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Prepared by: \_\_\_\_\_  
 Registration Officer (Signature Over Printed Name)

Evaluated by: \_\_\_\_\_  
 Division Testing Coordinator (Signature over Printed Name)

Certified True and Correct:  
 \_\_\_\_\_  
 Schools Division Superintendent (Signature Over Printed Name)