



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 923, s. 2017

November 9, 2017

**One-Day Conference of Division Senior High School
Coordinators/Focal Persons**

To: Luzminda B. Jasmin – EPS, Division SHS Coordinator

1. Pursuant to an Unnumbered Regional Memorandum dated November 7, 2017, there will be a One-Day Conference of all Division SHS Coordinators/Focal Persons on November 10, 2017 at the Curriculum and Learning Management Division Office, F. Torres Street, Davao City.
2. The conference aims to:
 - a. Discuss the various issues and concerns in the conduct of the Summit;
 - b. Present the suggested plans from each division; and
 - c. Draw up significant activities and other mechanisms for the activity.
3. In this connection, you are directed to attend the said conference.
4. Travel expenses relative to the conduct of the activity shall be charge to local funds while meals and snacks shall be charged to Regional Office funds, all subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance

WINNIE E. BATOON, EdD
Officer-in-Charge
Office of the Schools Division Superintendent

Encs: Unnumbered Regional Memorandum, dated Nov. 7, 2017

References: Unnumbered Regional Memorandum, dated Nov. 7, 2017

To be indicated in the Perpetual Index under the following subjects:

SENIOR HIGH SCHOOL CONFERENCES

lbj: one-day conference of division SHS coordinators/focal persons
9 November 2017

DepEd Schools Division Office

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Republika ng Pilipinas
**KAGAWARAN NG EDUKASYON
TANGGAPANG PANREHIYON XI**
Lungsod ng Dabaw



MEMORANDUM

To : Schools Division Superintendents

From : 
ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director


Subject : **ONE-DAY CONFERENCE OF DIVISION SENIOR HIGH SCHOOL
COORDINATORS / FOCAL PERSONS**

Date : November 7, 2017

1. In pursuance to the forthcoming conduct of the Regional Senior High School (SHS) Summit and Expo in December 2017, this Office will hold a One-Day Conference of all Division SHS Coordinators / Focal persons on November 10, 2017 at the Curriculum and Learning Management Division Office, F. Torres Street, Davao City.
2. The conference aims to :
 - a. discuss the various issues and concerns in the conduct of the Summit;
 - b. present the suggested plans from each division; and
 - c. draw up significant activities and other mechanisms for the activity.
3. Participants in this activity are the following :

CLMD Chief and Staff – 4
Division Focal Persons for Senior High School – 11
4. Travel expenses relative to the conduct of the activity shall be charged to local funds while meals and snacks shall be charged to Regional Office funds (*under approved activity proposal entitled "Conferences of Curriculum and Learning Management Division (CLMD) in Relation to its Mandates and Functions*), subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

ROC1/jgv

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED
By: 
Date: 11-9-17 Time: 4 pm