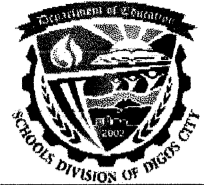




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City




**DIVISION MEMORANDUM**  
No. 937, s. 2017


November 15, 2017

**Orientation Meeting on the Rules and Responsibilities of the Schools Division Office Performance Management Team (SDO PMT) and PBB Guidelines for FY 2016**

To: **Chairperson: MELANIE P. ESTACIO, Ph.D** – OIC – Office of the ASDS  
**Members:** **AIRON M. ALEJANDRO** – Division Planning Officer  
**NORELIZA A. MISAL** – Accountant III  
**FRANCIS JUDE D. ALCOMENDRAS** – Admin. Officer V  
**SOLLIE B. OLIVER, LLB** – Chief SGOD  
**BEVERLY S. DAUGDAUG** – Chief CID  
**JONATHAN E. RELLON** – Principal II/PESPA President  
**ROGER A. MANAPOL** – Principal IV/NAPSSHI President  
**MARLYNE D. PAVINO** – Teacher I/Teacher's Association President  
**ROSARIO B. DIAMANTE** – Admin. Officer IV/ SDO Union President  
**Secretariat: ALELI M. CHIONG** – Admin. Officer IV/Secretariat

1. In line with DepEd Order # 23, s. 2017 re: "Guidelines on the Grant of Performance-Based Bonus for the Department of Education Employees and Officials for Fiscal Year 2016", you are hereby designated to compose the Schools Division Office Performance Management Team (SDO PMT).
2. In view thereof, you are hereby directed to attend a half-day orientation on the Rules and Responsibilities of the Schools Division Office Performance Management Team (SDO PMT) and PBB Guidelines for FY 2016 on November 16, 2017 at the Division Office Function Hall at 2:00 p.m.
3. For your information and compliance.

  
**WINNIE E. BATOON, Ed.D.**  
Officer in Charge  
Office of the Schools Division Superintendent

DepEd Schools Division Office of Digos  
**RELEASED**  
12256  
Date: 16 NOV 2017 Time: 11:55  
By: 

Encls: List Enclosures  
References: DepEd Order 53, s. 2017  
To be indicated in the Perpetual Index under the following subjects:  
SUBJECT

DepED Planning: **Composition of Schools Division Office Performance Management Team (SDO PMT)**

16 November 2017