



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 939, s. 2017

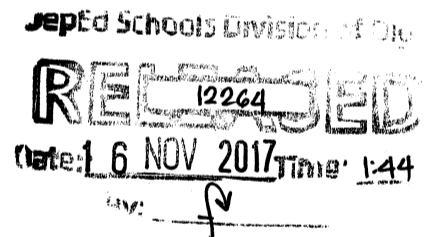
November 16, 2017

SPECIAL MEETING ON THE PREPARATION ON PBB 2016

To: **Public Elementary and Secondary School Heads**

1. In line with DepEd Order # 23, s. 2017 re: "Guidelines on the Grant of Performance-Based Bonus for the Department of Education Employees and Officials for Fiscal Year 2016", the Schools Division Office Performance Management Team (SDO PMT) will conduct an orientation on November 17, 2017 at Ramon Magsaysay CES Library at 2:00P.M.
2. The participants of the said activity are the **school heads** and **person in charge of the PBB**.
3. Travel and other incidental expenses shall be charged to School MOOE, subject to the usual accounting and auditing rules and regulations.
4. For your information and compliance.

WINNIE E. BATOON, Ed.D.
Officer in Charge
Office of the Schools Division Superintendent



Encls: List Enclosures
References: DepEd Order 53, s. 2017
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

DepED Planning: SPECIAL MEETING ON THE PREPARATION ON PBB 2016
16 November 2017