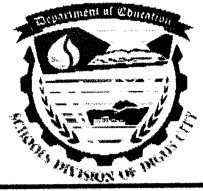




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 980, s. 2017

November 23, 2017

**Designation as Office-in-Charge in the Office of the
Alternative Learning System**

To: ANTONIA P. PONCE – EPS II, ALS

In the exigency of the service, you are hereby designated as Office-in-Charge in the Alternative Learning System Division effective November 23-24, 2017.

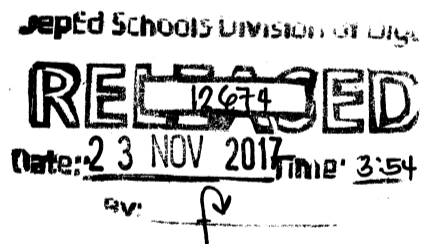
This has reference to the herewith attached memo of the attendance of Mr. Vicente C. Laburada, Jr., EPS-ALS to the Regional Festival of Talents on the above-mentioned date.

Hence, you are expected to perform the Duties and Responsibilities listed hereunder;

- Monitor the ALS learning sessions in three districts.
- Attend Division Staff Meeting (as required)
- Do other related works.

For proper guidance and compliance.

WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent



Encls: List Enclosures
References: DepEd Order
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

Elvie: memorandum title
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