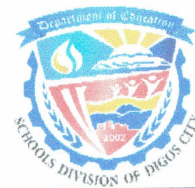




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. ~~043~~-cs. 2018

January 12, 2018

**MEETING OF THE SGOD PERSONNEL ON THE FINALIZATION AND SUBMISSION
OF OPCRF AND IPCRF-YEAR 2017**

To: All SGOD Personnel

1. This refers to the conduct of a meeting of all SGOD personnel on January 15, 2018 from 2:30pm to 5:00pm at Nakayama Function Center, Bataan-Mabini Streets, Digos City.
2. The said meeting shall be a venue for the SGOD personnel to comprehensively review, revisit, and assess the implementation of DepEd Order No. 2, 2015 at their own levels specifically in its guidelines stipulating the specific mechanisms, criteria and processes for the performance target setting, monitoring, evaluation and development planning for all personnel. The focus of the discussion shall be the finalization of the OPCRF and IPCRF which are due for submission on January 31, 2018.
3. Other items in the meeting include preparation/submission of SALN (2017), CTC, Accomplishment Reports (2017), Master Plan, Action Plan, DEDP preparation updates, and other issues and concerns relevant to the efficient and effective delivery of the SGOD functions, duties, and responsibilities.
4. It is requested that the personnel bring laptops and prepare the required information, reports, and documents relative to DepEd Order No. 2, s.2015, to ensure that the needed data and other information for the technical discussions are readily available.
5. For information and compliance.

WINNIE E. BATOON, CESE
Officer -In- Charge
Office of the Schools Division Superintendent

DepEd Schools Division Office of Digos

RELEASED
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DATE: 15 JAN 2018 TIME: 9:17

BY: _____

Encs: None
References: DepEd Order No. 2, s.2015
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

DepED: Meeting on the Finalization of the OPCRF and IPCRF of SGOD Personnel
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