



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 049-C, s. 2018

**January 16, 2018**

**Bids and Awards Committee (BAC) Re-Orientation**


To : **Assistant Schools Division Superintendent  
Chiefs – CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Administrative Officer  
Legal Officer**

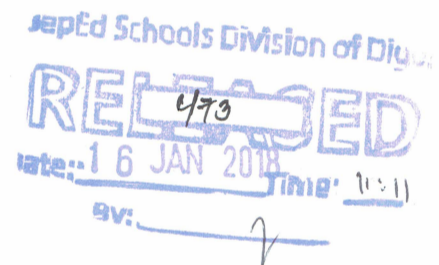
1. Pursuant to the provisions of Republic Act No. 9184 known as **“Government Procurement Reform Act of 2016”**; and DepEd Order No. 74, s. 2016 entitled, **“2016 Revised Implementing Rules and Regulations of Republic Act No. 9184”** dated December 9, 2016, the Bids and Awards Committee (BAC) shall uphold and ensure the smooth flow of the procurement process in the Procuring Entity.
2. The objectives of this Re-Orientation are to wit:
  - a) re-acquainted with the duties and responsibilities as persons involved in the procurement process;
  - b) set directions and timelines for the procurement activities
  - c) ensure efficiency for the delivery of the tasks given to each group and individual
3. To advance these aims, there will be a Re-Orientation for the Bids and Awards Committee (BAC) Members, BAC Secretariat, Canvassers, Technical Working Group and Personnel from the Supply Office on **January 18, 2018 at 1:30 in the afternoon** at the new Division Office Conference Hall.
4. The following are the participants of the said activity:

<b>BAC Regular Members</b>		
<b>Chairman</b>	Melanie P. Estacio, Ph.D.	OIC, ASDS
<b>Vice-Chairman</b>	Mr. Vicente C. Laburada, Jr.	EPS
<b>Members</b>	Mr. Valeriano Y. Delos Reyes	EPS
	Mrs. Imelda T. Cardines	EPS
	Mrs. Mary Glor D. Tabanao	EPS
<b>BAC Secretariat</b>		
<b>Head</b>	Miss Analiza C. Almazan	EPS
<b>Alternate Head</b>	Miss Cecile C. Uy	EPS II
<b>Members</b>	Mrs. Myleen C. Robiños	PDO II
	Miss Julie Anne N. Posadas	PDO I
	Miss Rofelia T. De Mesa	Div. Guidance Coordinator
<b>Canvassers</b>	Mr. Jose Israel Maravillas	PDO I
	Mr. Ricardo Vendiola	ADA I
	Mr. Romeo Jairal	ADA I

<b>BAC-Technical Working Group</b>		
<b>Chairman</b>	Engr. Helen Franconas	Div. Physical Facilities Coor
	Atty. Glein Mark L. Bodingan	Legal Officer
	Mr. Stephen Pascual	IT Officer
	Mr. Peter-Jason Senarillos	EPS II
<b>Supply Office</b>	Mr. Marcelino E. Ranollo, Jr.	AO IV-Supply Officer
	Mr. Renante T. Pantonial	ADA VI

5. The participants are expected to be well-acquainted of the terms of reference pertaining to their duties and responsibilities as persons involved in the procurement process in our entity.
6. For guidance and strict compliance.

  
**WINNIE E. BATOON, Ed. D.**  
 Officer-in-Charge *afrcis*  
 Office of the Schools Division Superintendent



Encls:  
 References:  
 To be included in the Perpetual Index under the following subjects:  
     Bids and Awards Committee  
     Procurement Process  
 aca: Bids and Awards Committee (BAC) Conference