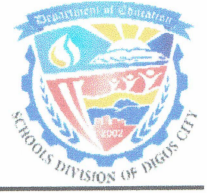




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 052-Cs. 2018

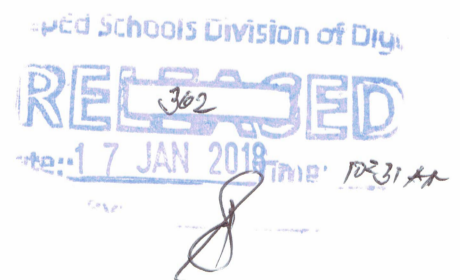
January 16, 20188

LEARNING AND DEVELOPMENT SESSIONS ON THE OMNIBUS RULES ON APPOINTMENT AND OTHER HUMAN RESOURCE ACTIONS (ORAOHRA)

To: MELANIE P. ESTACIO, Ph.D. – OIC/ASDS
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ALELI M. CHIONG – AO - IV
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MARLYNE D. PAVINO – TEACHER - I (TEACHING UNION PRESIDENT)
JONATHAN P. RELLON – PRINCIPAL II (PESPA PRESIDENT)
DATU ROGER A. MANAPOL – PRINCIPAL IV (NAPSSHI PRESIDENT)

1. In relation to the letter dated January 15, 2018 of Dir. Richard T. Ortiz, Director II, Civil Service Commission, Davao del Sur Field Office, DPWH Compound, Lapulapu Street, Digos City, on the Learning and Development Sessions on the Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), you are hereby directed to join the said human resource intervention called **“Strengthening Excellence in Human Resource Actions (SEHRA)”**.
2. The abovementioned learning and development shall conducted on **January 23-26, 2018** at **Crisbel Crown Center in Digos City**.
3. A registration fee of Four Thousand Pesos (Php. 4000,00) shall collected from each participant which will be chargeable to local funds.
4. For strict compliance.

WINNIE E. BATOON, Ed. D.
Officer in Charge
Office of the Schools Division Superintendent



Encls: Letter from the CSC DDS FO
References: Letter dated January 15, 2018
To be indicated in the Perpetual Index under the following subjects:
SUBJECT: Learning and Development Sessions on ORAOHRA

Windows User: memorandum title
16 January 2018

The CSC in Davao del Sur

Currently Serving Both Provinces of Davao del Sur and of Davao Occidental
Digos City

January 15, 2018

WINNIE E. BATOON, Ed.D.

Schools Division Superintendent
Department of Education Digos City Division Office
Roxas Street, Digos City

Dear Dr. Batoon:

As you may already know, the Civil Service Commission recently issued the Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA) which contains several new provisions on manifold matters related to appointments in the government service, including the introduction of new forms and the revision of old ones that are required as attachments to appointments.

As the year 2018 begins, the CSC Regional Office No. 11 has initiated a series of learning and development sessions separately for agencies in each of the provinces of this region at various dates. These sessions are called **Strengthening Excellence in Human Resource Actions (SEHRA)** with the aim of introducing the new provisions while having a common understanding and uniform interpretation of the ORAOHRA. The same sessions will also prepare the agency for PRIME HRM accreditation, particularly on the HR mechanism of Recruitment, Selection and Placement. For the Department of Education in the provinces of Davao del Sur and Davao Occidental (which is comprised of the Schools Divisions of Davao del Sur, of Davao Occidental, and of Digos City), the schedule is set on January 23-26, 2018 at Crisbel Crown Center in Digos City.

Invited to join this four-day, non-residential seminar are the Schools Division Superintendents as appointing authorities, the members of the Human Resource Merit Promotion and Selection Board (or HRMPSB, which is the new name for the Personnel Selection Board) at the school, district and division levels, and the Human Resource Management Officers/Administrative Officers and their staff doing tasks related to the preparation of appointments and their required attachments. A registration fee of Four Thousand Pesos (P4,000) per participant shall be collected to cover necessary expenses, including materials (such as a copy of the ORAOHRA booklet), lunch and morning /afternoon snacks.

Kindly send the names of your participants to my office by delivery or email (rtortiz2@yahoo.com or csc11ddsfo@yahoo.com) or through text message (09177030715 or 09171046431) not later than 12:00 noon of January 19, 2018. Please take note that my office holds the right to deny acceptance of participants once the quota is met before this deadline. Furthermore, those with confirmed participants who fail to attend without prior notice will be billed on the first day inasmuch as reservation for the food of said participants will have already been made in advance.

Very truly yours,


RICHARD T. ORTIZ
Director II

cc: **FRANCIS JUDE ALCOMENDRAS** and ALELI CHIONG
DepEd Digos City Division
Digos City