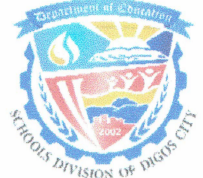


Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



February 12, 2018


**DIVISION MEMORANDUM**

No. 150, s. 2018

**CHANGES IN THE 2-DAY INTENSIVE MENTORING-WRITESHOP ON  
ENHANCED SIP, AIP, PPMP AND APP**

TO: Public Schools District Supervisors  
Public Elementary and Secondary School Heads

1. In reference DepEd Order No. 25, s. 2017 *School Calendar for School Year 2017-2018* and Presidential Proclamation No. 269, s. 2017 *Declaring the Regular and Special (Non-Working) Days for the Year 2018*, declaring February 16, 2018 as special non-working holiday for the celebration of Chinese Lunar New Year's Day, the session on February 16, 2018 in the 2-Day Intensive Mentoring-Writeshop on Enhanced SIP, AIP, PPMP and APP is rescheduled on March 13, 2018. Only sessions on the first day shall be pushed through on February 15, 2018. The venue shall still be at Digos City Division Conference Room.
2. Attached is the new list of participants for the February 15, 2018 and March 13, 2018 SIP mentoring-writeshop. To re-emphasize, attendance to this activity is to be given priority. A *No Proxy Policy* shall be observed, hence the identified participants are expected to attend.
3. Travel expenses and registration fee of two hundred eighty-five pesos (P285.00) for February 15, 2018 and another two hundred eighty-five pesos (P285.00) for March 13, 2018 covering lunch and 2 snacks for each day shall be chargeable against School MOOE for school heads-participants, while registration fee for Public Schools District Supervisors and other Division Personnel shall be chargeable against Division INSET funds, both subject to the existing accounting and auditing rules and regulations.
4. For information, guidance and compliance.

  
**WINNIE E. BATOON, EdD, CESE**  
Officer In-Charge  
Office of the Schools Division Superintendent

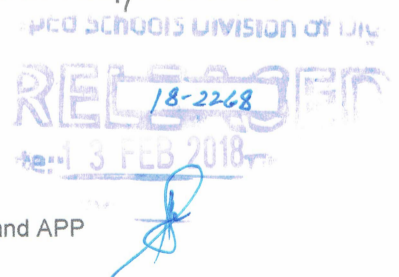
Encls: as stated

Reference: DepEd Order and Presidential Proclamation

To be indicated in the Perpetual Index under the following subjects:

GOVERNANCE SBM WRITESHOP

EAH: Changes in the 2-Day Intensive Mentoring-Writeshop on Enhanced SIP, AIP, PPMP and APP  
12 February 2018



**LIST OF PARTICIPANTS TO THE 2-DAY INTENSIVE MENTORING-WRITESHOP ON  
ENHANCED SIP, AIP, PPMP AND APP ON FEBRUARY 15, 2018 AND MARCH 9, 2018 AT  
DEPED DIGOS CITY CONFERENCE ROOM**

*I. Division Personnel*

SDS Winnie E. Batoon	Helen A. Casimiro-PSDS
ASDS Melanie P. Estacio	Rosalinda C. Adlaon- PSDS
SGOD Chief Sollie B. Oliver	Patriotiso O. Penas- PSDS
Evangeline A. Hernan- Div SBM Coor.	Cherry Rossette E. Oliva- PSDS
Ida I. Juezan- Div SBM TF Member	Ferna Renira T. Alde- PSDS
Maria C. Jadloc- M&E EPS	Ely G. Cataluna- PSDS
Zenaida G. Guya- PSDS	Arlene P. Barba- PSDS

*II. School Personnel*

1. Felzev Lloyd C. Sayson-	Lungag ES
2. Elegio L. Planas-	Mahayahay ES
3. Jonathan Rellon-	Remedios N. Saplala ES
4. Allen Joseph R. Malahay-	Dulangan ES
5. Celedonia Alavado-	Damnas ES
6. Wilson D. Catingub-	Federico Alferez ES
7. Tita T. Heramiz-	Ruparan ES
8. Rexie L. Pancho-	DiCNHS Balabag High School Annex
9. Rogan G. Adanza-	Goma NHS
10. Aimee Porto-	Matti NHS
11. Edberto Real-	Ruparan NHS
12. Erlito T. Damo-	Don Mariano Marcos ES
13. Jacqueline Jaum-	Isaac Abalayan ES
14. Angelito C. Villagonzalo-	San Miguel ES
15. Merylyn T. Salboro-	RMCES
16. Antonia S. Jumawan-	Aplaya ES
17. Liberty Sosas-	Badiang ES
18. Joy Baulete-	Cogon ES
19. Elecel B. Adam-	Pedro Garcia ES
20. Roberto Jalalon-	Dawis ES
21. Efren M. Durano-	Dawis NHS
22. Rowelem Rosima-	Apolandia ES
23. Raquel Ramos-	Soong ES
24. Alan Tizon-	DiCNHS- Soong High School Annex