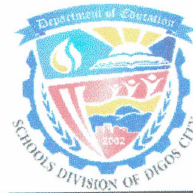




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



February 14, 2018

DIVISION MEMORANDUM
NO. 161, s. 2018


MEMORANDUM TO:

RONEL D. LOQUINTE
Driver/Job Order

1. In reference to the conduct of DAVRAA 2018 in Davao City on February 18-23, 2018, you are directed to serve as official driver throughout the duration of the activity and do other related tasks.
2. Transportation and other incidental expenses incurred during the whole duration of the activity shall be charged to the Division MOOE subject to the existing accounting and auditing rules and regulations.
3. For compliance.

For and in the absence

WINNIE E. BATOON, Ed.D.
Officer-In-Charge
Office of the Schools Division Superintendent


Dr. Melanie P. Estacio, CESE
Officer-In-Charge
Office of the Assistant Schools Division Superintendent

