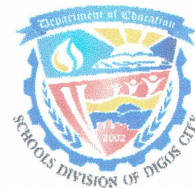




Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



18-5007

March 16, 2018

DIVISION MEMORANDUM
 No. 251, s. 2018

DOCUMENTS VALIDATION FOR TEACHER-APPLICANTS

To: CID and SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 SGOD Personnel Concerned
 Elementary and Secondary School Heads

- In pursuance to DepEd Order No. 7, s. 2015 "Hiring Guidelines for Teacher I Positions Effective School Year 2015-2016" and DepEd Order No. 3, s. 2016 "Hiring Guidelines for Senior High School Teaching Positions Effective SY 2016-2017, holding of Documents Validation for Teacher-Applicants is hereby announced which shall be done on dates and venue stipulated below:

Date	Level	Venue
March 22, 2018 (8:00 - 11:30 only)	Senior High School	Division Conference Hall
March 23, 2018 (8:00 - 11:30 only)	Kindergarten, Elementary, Junior HS	

- In connection with the said Documents Validation, schools are required to inform all teacher-applicants to be present on its schedule.
- The Documents Validation shall serve as an opportunity for all applicants to see their Individual Rating, and to clarify doubts, if there's any, concerning their papers and the points they earned before the finalization of the Registry of Qualified Applicants (RQA).
- The following teams shall be responsible in the conduct of "Documents Validation".

Level	Team No.	In-Charge	
		Chairman	Member/s
Kindergarten & Elementary	1	Beverly S. Daugdaug	Ronilyn P. Nieves, Tito M. Endrina, Joan M. Niones
Junior High School	2	Sollie B. Oliver	Evangeline A. Hernan, Eppie Grace E. Presto, Reyzen O. Monserate, Cecile C. Uy
Senior High School	3	Luzminda B. Jasmin	Cherry Rossette E. Oliva, Ferna Renira T. Alde

- The validation shall be done on a first come first serve basis using priority numbers.
- For information, guidance and compliance of all concerned.

5007
 19 MAR 2018 Time 11:45

DR. WINNIE E. BATOON, CESE
 Officer in Charge
 Office of the Schools Division Superintendent

Encls: As stated
 References: DepEd Order No. 7, s. 2015, No. 3, s. 2016
 To be indicated in the Perpetual Index under the following subjects:
 GOVERNANCE HIRING AND SCREENING OF TEACHER-APPLICANTS DOCUMENTS VALIDATION
 Beverly: Documents Validation for Teacher-Applicants
 March 16, 2018