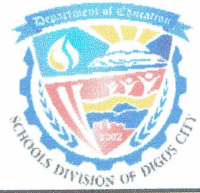




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 285, s. 2018

March 23, 2018

**COMPOSITION OF DIVISION DRUG-FREE WORKPLACE COMMITTEE**

To: **CID and SGOD Chiefs**  
**Education Program Supervisors/ Public Schools District Supervisors**  
**SGOD SEPS/ Program Holders (SBM, M & E, SocMob, HRDD, DRRM, Health and Nutrition, Planning and Research, Physical Facilities)**  
**Unit Heads (Administrative Office, Supply Office, Records Section, ICT Office Legal Office)**

1. In pursuance to DepEd Order No.40 s. 2017, re: Guidelines in the Conduct of Random Drug Testing in Public and Private Schools, the Department of Education will conduct the mandatory drug testing among Regional and Schools Division Office and Employees and random drug testing among public secondary students and public elementary and secondary school teachers nationwide to which schedule is unannounced.
2. In view of DepEd Memorandum No. 35, s. 2017, the Division hereby creates a **Drug-Free Workplace Committee**, with the following members:

Chairman : DR. WINNIE E. BATOON, CESE  
Officer-In-Charge  
Office of the Schools Division Superintendent

Co-Chair : DR. MELANIE P. ESTACIO, CESE  
Officer-In-Charge  
Office of the Assistant Schools Division Superintendent

Members : SOLLIE B. OLIVER, LLB  
Chief ES – SGOD

BEVERLY S. DAUGDAUG, Ph.D.  
Chief ES – CID

FRANCIS JUDE D. ALCOMENDRAS  
Administrative Officer V

JASMIN A. ASARAK, DMD  
Dentist II

MYRACEL J. DALOPE, DMD  
Dentist II

HAZEL MARIE. ESCABILLAS, RN  
Division Nurse II

DAISSY JANE P. SANJOY, RN  
Division Nurse II

REYZEN O. MONSERATE, RN, MAN – PDO II



Encls:

References: DO No. 25 and 80, s. 2009

To be indicated in the Perpetual Index under the following subjects:  
Health and Nutrition

Hazel Marie: RDT Division Drug-Free Committee

3. The committee shall undertake the following duties and responsibilities:
  - a. Oversee the formulation and implementation of the anti-drug abuse in the Division,
  - b. Initiate training and continuing education and awareness program for officials and employees,
  - c. Formulate and put in place the Division's Drug Testing Program in accordance with the pertinent provisions of RA 9165 and pertinent regulations.
4. Workplace shall cover schools and all other units, with all its officers, teaching and non-teaching personnel, contract service and job order employees, regardless of rank, status and salary.
5. It is further informed that Hazel Marie L. Escabillas, RN is hereby designated as the Division Random Drug Testing Coordinator and Reyzen O. Monserate, RN, MAN as the Division Random Drug Testing Alternate.
6. For information and compliance.

  
**DR. WINNIE E. BATOON, CESE**  
Officer-in-Charge *ph*  
Office of the Schools Division Superintendent 

JepEd Schools Division Office  
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