



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 405, s. 2018

May 16, 2018

**Workshop on Data Management and Information
Requirements for SY 2018-2019**

To: **Airon M. Alejandro** – Planning Officer III
Stephen R. Pascual – ITO I

1. Pursuant to DepEd Memorandum PFO-2018-0600 dated May 03, 2018 from the Office of the Undersecretary for Planning and Field Operations, JESUS L.R. MATEO, there will be a Workshop Orientation on Data Management and Information Requirements for SY 2018-2019 on May 28-30, 2018 at Dynasty Court Hotel, Cagayan de Oro City.
2. In this connection, the abovementioned personnel are required to attend the said activity, taking note of the reminders stipulated in page 2 of the DM-PFO-2018-0600.
3. The objectives of the said activity are the following:
 - a. Overview of the Official Data and Information SY 2017-2018
 - b. Present the Freedom of Information (FOI) and Data Privacy Act
 - c. Orient the participants on the data requirements for SY 2018-2019
 - Government Elementary School Profile
 - Government Junior High School Profile
 - Government Senior High School Profile
 - Private School Profile & LUCs/SUCs Profile
 - d. Update the Roles and Responsibilities of each level (CO, RO, SDO and Schools)
 - e. Present the Key Performance Indicators (Definition and Formula)
 - f. Planning for the School Data and Management Training
4. For coordination and further clarification, kindly contact Mr. Ariel C. Tandingan of EMISD-PS through telephone number (02) 638-2251 or email at ps.emisd@deped.gov.ph

For and in the absence of:

DR. WINNIE E. BATOON, CESE
Officer-In-Charge
Office of the Schools Division Superintendent

Sollie B. Oliver
SOLLIE B. OLIVER
Chief ES-SGOD
Officer In-Charge

Encls: List Enclosures

References:

To be indicated in the Perpetual Index under the following subjects:
Policy, Instruction, Encoding

Department of Education: End of School Year 2017-2018 Updating of Learner information System (LIS) and Additional Data Requirements in the Enhanced Basic Education Information System (EBEIS) for SHS.

16 May 2018

