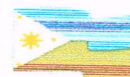




REPUBLIC OF THE PHILIPPINES

Department of Education



REGION XI
City Schools Division of Digos City
City of Digos

Office of the City Schools Division
Superintendent

Tel. No. (082) 553-8375; 553-8376; 553-8396
Fax No. (082) 553-8396

February 12, 2016

Memorandum No. 091, s. 2016

TO: Mr. Valeriano de los Reyes
EPS Mathematics


Mrs. Imelda Cardines
EPS Araling Panlipunan

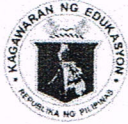
Mrs. Ferna Renira Alde
PSDS

Mr. Xavier Fuentes
Senior Education Program Specialist



1. In the exigency of the service purposely to fast track the evaluation of Senior High School applicants' pertinent papers, you are directed to compose a Special Sub Committee to evaluate all Senior High School applicants' documents on the criteria set forth in the Hiring Guidelines for Senior High School Teaching positions exclusively on Education; Teaching/Industry/ Workplace experience; Specialized Training and Portfolio/Outstanding Achievements
2. This designation is an addition to your functions as stipulated in Division Advisory No. 09 s. 2016 dated February 9, 2016.
3. Services rendered during Saturdays and Sundays or on February 25, 2016 which was declared as a non-working holiday are entitled to earn a one-day Compensatory Overtime Credit (COC) per eight-hour work day with reference to the following issuances:
 - 2.1. Civil Service Circular, Art 87 of Labor Code and RA 4670 of *work performed beyond an employee's regular duty hours of 8 hours in a day;*
 - 2.2. Administrative Order No. 103 (Directing the Continued Adoption of Austerity Measures in the Government) issued in 2004 by the President of the Philippines that affording non-monetary compensation of services rendered which are beneficial to the government (employer) and the (employees) [both parties].
4. For your information and guidance.


DEE D. SILVA DPA, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge



Republic of the Philippines
DEPARTMENT OF EDUCATION **DepED**
 Region XI
 Division of Digos City

Office of the Schools Division
 Superintendent

Telefax: (082) 553 – 8396; 553-8376

Division Advisory No. 009 s. 2016
 February 9, 2016

(This advisory is issued for the information of Public Schools District Supervisors, School Heads of DepED Senior High School Providers and SHS Teacher Applicants)

CHANGES IN THE TIMELINES IN THE SELECTION PROCESS


The field is hereby informed of the changes in the timelines in the remaining activities in the selection process of Senior High School Teachers for School Year 2016-2017 as stipulated in Division Memorandum No. 040, s. 2016. The following are the new schedules:

Date	Activities
February 5-12, 2016	Verification of Documents as to completeness, veracity, accuracy and authenticity by the Division Selection Committee and evaluation of applicants based on the criteria set for in the guidelines.
February 11, 2016 (1:00 PM)	Orientation of Applicants (DiCNHS Almendras Gym)
February 15-22, 2016	Interview of Applicants (Division Office)
February 23-March 2, 2016	Demonstration Teaching (Venue to be announced later)
February 29, 2016	English Proficiency Test (Subject for approval of BEA)
March 14-21, 2016	Finalization of RQA
March 22, 2016	Posting of RQA

Further, the following are assigned to facilitate in the interview and demonstration teaching processes:

Functions	Team A	Team B	Team C
Chairperson	Emmanuel P. Hugo	Beverly S. Daugdaug	Luzminda B. Jasmin
Members	Valeriano Y. delos Reyes	Francis Jude D. Alcomendras	Sollie B. Oliver
	Analiza C. Almazan	Imelda T. Cardines	Vicente C. Laburada
	Ida I. Juezan	Ronilyn P. Nieves	Joan M. Niones
	Xavier S. Fuentes	Ferna Renira T. Alde	Moises R. Perral
	Anamerthyl I. Regala	Engr. Peter July P. Sorongon	Roger A. Manapol
Recorder	Aleli M. Chiong	Myleen C. Robiños	Ronald B. Dedace
	Reyzen O. Monserate	Sarah Gretchen A. Adeva	Maria C. Jadloc

Specific venue and schedule for each Track/Strand Group shall be posted for guidance.


 DEE D. SILVA, DPA, CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge

