



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Division of Digos City



Office of the Schools Division
Superintendent

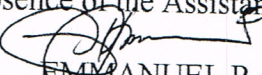
Telefax: (082) 553 – 8396; 553-8376

Division Memorandum
No. 128, s. 2016

To: LUZMINDA B. JASMIN, Division SHS Coordinator
ROGER A. MANAPOL, Principal IV, DiCNHS
EDBERTO A. REAL, Principal II, KNHS
JAIME B. ABRIS, TIC, DiCNHS Matti HS Annex

From: DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge

For and in the absence of the Assistant Schools Division Superintendent:


EMMANUEL P. HUGO
Chief- SGOD
Officer-in-Charge

Subject: Urgent Meeting with Division Senior High School (SHS) Coordinators and SHS Principals Re: Technical Vocational and Livelihood (TVL) Procurement of Tools and Equipment

Date: March 8, 2016

1. Pursuant to Regional Memorandum No. 056, s. 2016, the DepED Region XI calls for an urgent meeting with the SHS School Principals and SHS Division Coordinators on March 9, 2016 at the National Educators Academy of the Philippines, (NEAP), Quirino St., Davao City. Digos City Division is scheduled at 8:00 A.M. – 12:00 NN. **Strictly no proxy is allowed.**
2. The meeting aims to:
 - a. finalize the Technical Vocational and Livelihood (TVL) requests of Tools and Equipment per division/school.
 - b. discuss the next steps on the procurement of Tools and Equipment.
3. School Principals should bring the list of Inventory/Requested Tools and Equipment signed by the School Principal and the Schools Division Superintendent.
4. Division SHS Coordinators should bring the summarized list of Inventory of TVL Tools and Equipment signed by the SDS.
5. Meals and snacks will be served chargeable to Regional Funds while travel expenses of the participants shall be charged to local funds.
6. For strict compliance.





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REGIONAL MEMORANDUM

No. 056 s. 2016

URGENT MEETING WITH DIVISION SENIOR HIGH SCHOOL (SHS) COORDINATORS AND SHS PRINCIPALS RE: TECHNICAL VOCATIONAL AND LIVELIHOOD (TVL) PROCUREMENT OF TOOLS AND EQUIPMENT

TO : Schools Division Superintendents

Attention:

Division Senior High School Coordinators/Focals
Senior High School Principals

1. This office calls for urgent meeting with the SHS School Principals and SHS Division Coordinators on **March 9, 2016** at the National Educators Academy of the Philippines (NEAP), Quirino St., Davao City. **Strictly no proxy is allowed.** Please take note of the schedule below:

<p><u>8:00 A.M. - 12:00 NN</u></p> <ul style="list-style-type: none"> ➤ Compostela Valley Division ➤ Davao del Sur Division ➤ Digos City Division ➤ Panabo City Division ➤ Davao Oriental Division 	<p><u>1:30 P.M. - 5:30 P.M.</u></p> <ul style="list-style-type: none"> ➤ Davao City Division ➤ Island Garden City of Samal Division ➤ Tagum City Division ➤ Davao del Norte Division ➤ Mati City Division
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2. The meeting aims to:
 - a. finalize the **Technical Vocational and Livelihood (TVL)** requests of Tools and Equipment per division / school.
 - b. discuss the next steps on the procurement of Tools and Equipment.
3. School Principals should bring the list of Inventory/Requested Tools and Equipment signed by the School Principal and the Schools Division Superintendent.
4. Division SHS Coordinators should bring the summarized list of Inventory of TVL Tools and Equipment signed by the SDS.
5. Meals and snacks will be served chargeable to the Regional Funds while travel expenses of the participants shall be charged to local funds.
5. For strict compliance.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director