



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
City of Digos



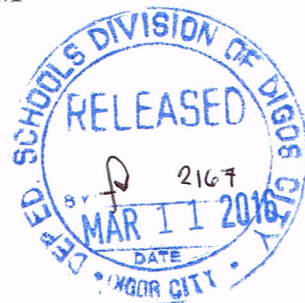
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT  
*Roxas corner Lope-Jaena Streets, Digos City, 8002, Philippines*  
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March 11, 2016

DIVISION MEMORANDUM  
No. 135 Series of 2016


**CALL FOR APPLICATIONS TO THE SPECIAL PROGRAM  
FOR THE EMPLOYMENT OF STUDENTS (SPES) 2016**

TO : Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Heads, Public and Private Secondary and Senior High Schools  
All Others Concerned



1. With reference to DepEd Region XI Unnumbered Memorandum citing DepEd Memorandum OM-GO-2016-BLSS-YFD-00003 of USEC RIZALINO D. RIVERA, the Department of Education is now accepting applications for the Special Program for the Employment Students (SPES) 2016.
2. SPES is program created under Republic Act 7323, series of 1999, as amended by Republic Act 9547 which seeks to encourage employment during summer, through incentives granted by the Department of Education and the Department of Labor and Employment (DOLE).
3. Qualifications is for acceptance as a SPES trainee:
  - a) Students/Out-Of-School Youth who are at least 18 years old but not more than 25 years old;
  - b) He/she must be enrolled this school year (in-school) or if not, must have intention to enroll next school year (out of school);
  - c) The combined annual net income of both parents, including his/her own income, if any, must not exceed Php 143,000.00;
  - d) Students must have obtained at least an average passing grade during the last school year/term attended;
  - e) Applicants must possess, office skills (priority will be given to those with computer-related skills)
4. The following requirements must be accomplished:
  - a) SPES application form (Please see the attached document);
  - b) Birth certificate/baptismal certificate (certified true copy/NSO);
  - c) Income tax returns of parents. If the parents are non-filers of ITR, (1) an affidavit, certified by the BIR, stating that the annual net income of both parents does not exceed Php 143,000.00 or Barangay Certification as to the economic status of applicant's family, must produced;
  - d) For college students: Recent grades and school registration preferably in the second semester;

- e) For out-of-school youth (OSY): provide grades available before dropping out of school or a certificate of indigence issued by the Barangay, stating where the OSY resides.
5. SPES 2016 trainees will be employed for 40 working days under the supervision of the SPES 2016 secretariat which is located at DepEd Central Office.
  6. The application period is from April 6, 2016 to April 8, 2016 9:00AM to 6:00PM.
  7. You may send your certified true copy of documents, enclosed in a brown envelope with your name and date of submission, to Special Program for the Employment of Students Secretariat at the Office of the Undersecretary for Governance and Operations, DepED Complex, Meralco Ave., Pasig City.
  8. Submission may also be done through email. Send your scanned documents (zip file) with the file name SPES 2016 to [youthformation@deped.gov.ph](mailto:youthformation@deped.gov.ph).
  9. For inquiries and further details, all concerned may contact the SPES Secretariat at the Office of the Undersecretary for Governance and Operations at (02) 633-5375 or (02) 637-7203.
  10. Immediate dissemination of the memorandum is desired.

  
**DEE D. SILVA, DPA, CESO VI**  
Schools Division Superintendent