



Republic of the Philippines
Department of Education
Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
Digos City

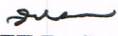
Office of the City Schools Division
Superintendent

Tel. No. (082) 553-8375; 553-8376; 553-8396

2016

Division Memorandum No. 164, s. 2016

TO : CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Heads of Sections
Other Division Personnel

FROM : 
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT : Granting of Communication Allowance to Chiefs, Education Program Supervisors (EPS), Public Schools District Supervisors (PSDS), Heads of Sections and Other Division Personnel

DATE : March 18, 2016

1. Taking into consideration the significant role of communication in the successes of an organization, this Office grants communication allowance to Chiefs, Education Program Supervisors, Public Schools District Supervisors, Heads of Sections and Other Division Personnel, to wit:

	Name	Position Title/Designation	Allowance Granted (Php) Per Month
1	Emmanuel P. Hugo	Chief, SGOD	600.00
2	Beverly S. Daugdaug	Chief, CID	600.00
3	Sollie B. Oliver	EPS	300.00
4	Mary Glor D. Tabanao	EPS	300.00
5	Eppie Grace E. Presto	EPS	300.00
6	Valeriano Y. Delos Reyes	EPS	300.00
7	Imelda T. Cardines	EPS	300.00
8	Ronilyn P. Nieves	EPS	300.00
9	Joan M. Niones	EPS	300.00
10	Luzminda B. Jasmin	EPS	300.00
11	Analiza C. Almazan	EPS	300.00
12	Vicente C. Laburada, Jr.	EPS	300.00
13	Zenaida G. Guya	PSDS	300.00
14	Rosalinda C. Adlaon	PSDS	300.00
15	Helen A. Casimiro	PSDS	300.00
16	Elsie C. Dagoy	PSDS	300.00
17	Arlene P. Barba	PSDS	300.00
18	Patriotiso O. Peñas	PSDS	300.00
19	Cherry Rossette E. Oliva	PSDS	300.00
20	Marilyn A. Jairal	PSDS	300.00
21	Ferna Renera T. Alde	PSDS	300.00
22	Ida I. Juezan	PSDS	300.00
23	Moises R. Perral	HRDD	300.00

	Name	Position Title/ Designation/Area	Allowance Granted (Php) Per Month
24	Ana Merthyl I. Regala	Social Mobilization Section	300.00
25	Peter Jason C. Senarillos	Social Mobilization Section	300.00
26	Albert S. Espino	Monitoring and Evaluation Section	300.00
27	Helen N. Franconas	Physical Facilities Section	300.00
28	Hazel Marie L. Escabillas	Health and Nutrition Section	300.00
29	Airon M. Alejandro	Planning and Research Section	300.00
30	Xavier S. Fuentes	Planning and Research Section	300.00
31	Sarah Gretchen A. Adeva	DRMM Section	300.00
32	Tabetha R. Senajon	Budget Section	300.00
33	Noreliza A. Misal	Accounting Section	300.00
34	Myhrra Faye L. Bontia	Records Section	300.00
35	Atty. Gerwin Ryan L. Rabaya	Legal Section	300.00
36	Stephen R. Pascual	IT Section	300.00
37	Aleli M. Chiong	Personnel Section	300.00
38	Merlyn E. Obenza	SDS Secretary	300.00
39	Ethel D. Calva	ASDS Secretary	300.00

2. This communication allowance is beneficial, as this will be used for official communication purposes deemed necessary in the interest of the government needed in the operations of each section.
3. The granting of the said communication allowance shall be through Payroll System to be handled by the Accounting Section, and be released to each recipient at the end of each quarter, good for three months per quarter, starting Calendar Year (CY) 2016.
4. This Memorandum continues to take effect unless rescinded with another Memorandum.
5. For everybody's information and appropriate action.