



Republic of Education
DEPARTMENT OF EDUCATION
Region XI
Division of Digos City

DIVISION MEMORANDUM NO. 224 s. 2016

TO : **Public Schools District Supervisors
School Heads**

FROM : **DEE D. SILVA, DPA, CESO VI**
Schools Division Superintendent

SUBJECT : **SUBMISSION OF REPORTS**

DATE : April 29, 2016

1.) The field is requested to submit the following based on the Timeline given:

- a.) Letter Request for Additional and/or Change of Grade 5 teacher-participants for K to 12 Mass Training of Teachers in Grade 5 on or before May 2, 2016;
- b.) Status Report of K to 12 trainings and Production/Availability of CGs, TGs and LMs per school and per Learning Area on or before May 6, 2016. Please see attached template.

School	Name of Teachers	Grade Level Assignment	Date of Assignment in the Present Grade Level	K to 12 Training/s Attended	Status of Availability			Remarks
					CGs	TGs	LMs	

- c.) Accomplishment Report in Filipino.

2.) For immediate dissemination and compliance.

DepEd Schools Division of Digos
RELEASED
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Date: APR 29 2016 Time: 11:38
By: