



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Division of Digos City




*Office of the Schools Division
Superintendent*

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Division Memorandum
No. 234, s. 2016

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From: 
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Subject: PRE-PLANNING CONFERENCE OF THE 2016 SENIOR HIGH SCHOOL
MASS TRAINING OF TEACHERS AND WALKTHROUGH ON THE
SESSION GUIDES

Date: May 5, 2016

1. Relative to the implementation of Senior High School come June 2016, a pre-planning conference of all trainers of the common topics and walkthrough on the session guides will be conducted on May 12 and 13, 2016 at the IIPE (at the side of Davao City National High School), Mabini Street, Davao City.
2. The walkthrough of the session guides will be attended by SHS trainers who did not attend the National Training of Trainers (NTOT) in Cebu. Moreover, the SHS trainers who attended the NTOT in Cebu will attend on the second day of the above-mentioned activity for the pre-planning of the Regional Mass Training of Teachers (MTOT) and assignment of topics. In line with this, you are directed to attend on the dates you are required to attend.
3. Meals and snacks of the participants shall be charged against regional funds while travel expenses incurred by the same will be chargeable against local funds subject to the usual accounting and auditing rules and regulations. Further, please be informed that the said activity is non-residential
4. For information, guidance and compliance.

DepEd Schools Division of Digos
RELEASED
Date: MAY 05 2016 TIME: _____
By: _____