



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Division of Digos City

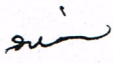


Office of the Schools Division
Superintendent

Telefax: (082) 553 – 8396; 553-8376

Division Memorandum
No. 282, s. 2016

To: School Principals/Officers-in-Charge
DepED Senior High School Providers

From: 
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Subject: 2016 Regional Mass Training of Teachers (RMTOT) for Grade 11

Date: June 9, 2016

1. In pursuance to Regional Memorandum No. 094, s. 2016, entitled, “2016 Regional Mass Training of Teachers (RMTOT) for Grade 11”, this office announces the conduct of the 2016 Regional Mass Training of Teachers (RMTOT) for the Academic and Technical – Vocational and Livelihood (TVL) Tracks for the newly hired Grade 11 teachers.

2. The Regional Mass Training for Grade 11 Teachers aims to:

- a) orient teachers on the culture and responsibilities of DepED in terms of the curriculum delivery and implementation of all DepED programs, activities and projects;
- b) equip teachers with concrete understanding of the Grade 11 Curriculum and the necessity for the maximum utilization of the curriculum guides and learners materials; and
- c) provide the teachers with opportunities to acquire new information.

3. The participants in this activity are the 1,594 newly hired Grade 11 teachers who will attend the Academic and TVL Tracks and the 44 Academic and TVL trainers, training managers and monitors (27 members of the QAME) and other resource persons from the Higher Education Institutions (HEIs).

4. All expenses relative to board and lodging of the participants, honoraria of resource persons (Academic Track only), supplies, materials/training kits, administrative cost, and travelling expenses (trainers and management only) shall be charged against the downloaded funds for the Grade 11 Training of Teachers while the travel and other incidental expenses of the participants (newly hired teachers) shall be charged against local funds, all subject to the usual accounting and auditing rules and regulations.

DepEd Schools Division of Digo:

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5. This office reiterates that the participants are to observe the following:
- a. Report to the training venue on time.
 - b. First meal shall be breakfast of Day 1 while the last meal shall be dinner of the last day of the training.
 - c. Attend the Opening Program and all sessions on time. Those who fail to attend the Opening Program shall not be accepted. Early leavers and those who fail to submit their output shall only receive certificate of appearance. For those who cannot complete the training shall pay the corresponding amount intended for the training allocation.
 - d. Present their authority to travel signed by the Schools Division Superintendent.
 - e. Bring their own laptops to the activity.
 - f. Come in proper attire and observe proper decorum throughout the duration of the training.

6. The participants and trainers shall be entitled to service credits for training days which fall on Saturdays and Sundays in accordance with DepED Order No. 53, s. 2003 entitled, "Updated Guidelines on the Grant of Vacation Service Credits to Teachers". For non-teaching personnel including the management staff shall be provided with Compensatory Time-Off (CTO) as per Civil Service (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

7. For information and guidance.