



Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI
Schools Division of Digos City
City of Digos



August 3, 2016

DIVISION MEMORANDUM
NO. 404, s.2016

**ATTENDANCE TO THE CONFERENCE WITH THE CITY
SCHOOLS DIVISION SUPERINTENDENT**

To: Emmanuel P. Hugo
Chief, SGOD
Beverly S. Daugdaug
Chief, CID
Ida I. Juezan
PSDS
Renira Ferna Alde
PSDS
Atty. Gerwin Ryan L. Rabaya
Legal Officer
Datu Roger A. Manapol
Secondary School Principal IV
DiCNHS
DiCNHS-Department Heads
SICs & OICs (Annexes & Extension Classes)

1. Please be advised to attend a conference with the City Schools Division Superintendent, re: School Concerns on August 5, 2015 at 9:00 am at the Division Office Conference Room.
2. Your attendance is a must.
3. Travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. For your strict compliance.

DepEd Schools Division Office - Digos

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Date: AUG 03 2016 Time: 1:48
By: [Signature]


DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent