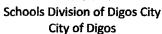


Republic of the Philippines DEPARTMENT of EDUCATION REGION XI Schools Division of Digos City





August 3, 2016

DIVISION MEMORANDUM NO. 404 , s.2016

ATTENDANCE TO THE CONFERENCE WITH THE CITY SCHOOLS DIVISION SUPERINTENDENT

To: Emmanuel P. Hugo Chief, SGOD **Beverly S. Daugdaug** Chief, CID lda I. Juezan **PSDS** Renira Ferna Alde **PSDS** Atty. Gerwin Ryan L. Rabaya Legal Officer Datu Roger A. Manapol Secondary School Principal IV **DICNHS DiCNHS-Department Heads** SICs & OICs (Annexes & Extension Classes)

- 1. Please be advised to attend a conference with the City Schools Division Superintendent, re: School Concerns on August 5, 2015 at 9:00 am at the Division Office Conference Room.
- 2. You attendance is a must.
- 3. Travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
- 4. For your strict compliance.

Date AUG 0 3 2016 Time. 1:48

DEE D. SILVA, DPA, CESO VI Schools Division Superintendent