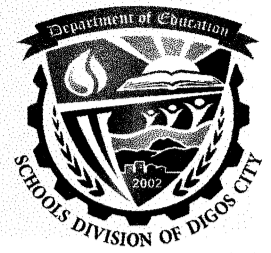


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Schools Division of Digos City
Digos City



Division Memorandum No. 470, s. 2016

TO: ALL SCHOOL-BASED FEEDING PROGRAM RECIPIENTS

FROM: *ds* DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent_m

SUBJECT: SCHOOL-BASED FEEDING PROGRAM REQUIREMENTS

DATE: AUGUST 26, 2016

1. All School-Based Feeding Program (SBFP) recipients are required to send all copies of their required documents to jakelloydvencio@gmail.com for checking until August 29, 2016, to wit:
 - Work and Financial Plan
 - Summary of Market Forms (Monthly, Weekly and Daily)
 - Project Procurement Management Plan (PPMP)
 - Action Plan
 - 20 Day Menu Cycle
 - Master list of Beneficiaries (Form 1)
 - SBFP Summary of Beneficiaries and Start of Feeding (Form 3)
2. Please prepare five (5) sets of requirements after correction.
3. For your information and compliance.

DepEd Schools Division of Digos

RELEASED

Date: **AUG 26 2016** TIME: *11:55 AM*

By: *[Signature]*

Address:
Roxas St., Cor. Lopez Jaena St.,
Zone II, Digos City, 8002, PHILIPPINES

Telephone:
553-8696 (Office of the SDS) 553-9017 (Supply Section)
553-8676 (Accounting Section) 276-0395 (Admin Section)

E-mail: digos.city@deped.gov.ph
Website: depeddigoscity.org
Fax: 553-8696