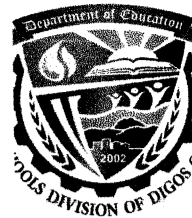


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
City Schools Division of Digos




Office of the City Schools Division
Superintendent

Tel No. (082) 553-8376; 553-8396; 553-8375
Fax No. (082) 553- 8376

Division Memorandum No 523 series 2016

TO : Public Schools District Supervisors
Secondary School Principals
OICs Secondary Annexes

FROM: 
DEE D. SILVA, DPA, CESO VI ^{2/}
Schools Division Superintendent

SUBJECT: Completion of the 4th Cycle Compliance Verification Forms of the Pantawid
Pamilya Program Beneficiaries

DATE : September 15, 2016

1. This has reference to the Regional Memorandum dated September 13, 2016, relative to the conduct of the 4th cycle (August-September 2016) of the compliance verification of the 4Ps beneficiaries which include their compliance to the 85% attendance policy in all sets 1-8 areas.
2. In connection thereto, all School Heads/ Principals are advised to coordinate with the DSWD City Links (Social Workers), and the Social Welfare Assistants (SWA) in facilitating the completion of the Compliance Verification (CV) Forms as the basis for the immediate release of the cash grants covering 4th cycle payroll period
3. Attached is a copy of the Completion Verification Timeline, for your reference.

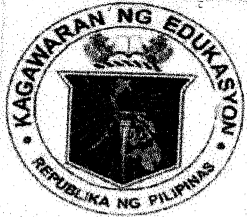
DepEd Schools Division of Digo:

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Date: SEP 16 2016 Time: 3:03 PM

By: 

Record



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KAGAWARAN NG EDUKASYON
REHIYON XI
Lungsod ng Dabaw
Tanggapang Panrehiyon

DepEd Schools Division Office

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SEP 14 2016
Date:
By:

3:31 PM

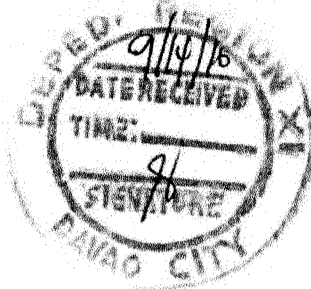
Address: F. Torres Street, Davao City
(URL): www.depedxi.com.ph
Telfax Nos. (082) 227-1102; 221-8459; 2219428; 227-0943; 227-8025; 222-2617; 227-0941; 221-1210; 221-8435; 227-9342; 221-6147

Internet Address

MEMORANDUM

TO : Schools Division Superintendents

FROM : *[Signature]*
ATTY. ALBERTO T. ESCOBARTE, CESO IV
Director IV



SUBJECT : Completion of the 4th Cycle Compliance Verification Forms of the Pantawid Pamilya Program Beneficiaries

DATE : September 13, 2016

The Department of Social Welfare and Development Field Office XI, through this Office wishes to inform all Schools Division Offices of the conduct of the 4th Cycle (August-September 2016) of the Compliance Verification of the 4Ps Beneficiaries which include their compliance to the 85% attendance policy in all sets 1-8 areas.

It is requested that all School Heads/Principals, in coordination with the DSWD City/Municipal Links (Social Workers), and the Social Welfare Assistants (SWA) shall assist/facilitate the completion of the Compliance Verification Forms (CVF2 for Education). The accomplished forms shall be the basis for the immediate release of the cash grants for the beneficiaries covering 4th cycle payroll period.

Attached please find a copy of the CVS timeline.

Immediate and wide dissemination of this Memorandum is desired.

Incls.: As stated.

roe/4ps2016/nelly

4TH PERIOD COMPLIANCE VERIFICATION TIMELINE
AUGUST - SEPTEMBER 2016

Set 1 -8 AREAS

ACTIVITY	REAL TIME WORKING DAYS	REPORTING MONTHS
Printing of CV Forms per Municipality – CVS Focal	1 day	September 6, 2016
Distribution of Forms from Cluster to C/MLs and SWAs	1 day	September 8, 2016
Distribution of Forms from SWA to Schools and Health Centers	15 days	September 9-27, 2016
Accomplishment of CVS Forms (Users, C/ML)		
Collection of Forms from School and Health Centers to C/MLs		
Submission of Forms from C/MLs to Cluster	2 days	September 29 - Health and FDS October 4, 2016 – Education
Encoding of CV Forms	7 days (encoding)	October 6 - 12, 2016
CVS Regional & Cluster Focal Person Verification and Recommendation to Regional Director (RPMO Focal Person)	3 days (verification)	October 11-13, 2016
CVS Regional Director Recommendation to NPMO CVS Focal Person (Regional Director)	1 day	October 14, 2016

September 5, 2016

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director
Department of Education – Field Office XI

Dear Director Escobarte;

Warm greetings from DSWD XII

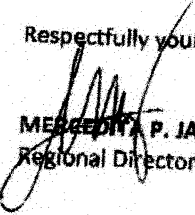
We are pleased to inform you that we are now on the 4th cycle (August - September 2016) of verifying the compliance of our beneficiaries which includes their compliance to the 85% attendance policy in all Set 1- 8 areas. In line with this, we would like to humbly request your School Heads/School Principals to facilitate the completion of the Compliance Verification Forms in coordination with our City/Municipal Links and Social Welfare Assistants (SWA). We were only given three (3) days duration in accomplishing the compliance monitoring which is considerably the most vital phase in processing the cash grants of our beneficiaries for the said monitoring period.

Moreover, to better serve our beneficiaries and partners, the program launched an enhanced Compliance Verification Form 2 (CVF 2) for education. This contains an additional remark for transferred beneficiaries marked as Code 3 and for children who have dropped out from school which the specific month could be identified.

Hence, attached is the copy of the CVS timeline for the 4th monitoring period and the copy of material relative to the above-stated enhancements in the CV form.

We are truly grateful for your usual support in the implementation of the program.

Respectfully yours,


MERCEDITH P. JABAGAT
Regional Director

MPI/RAS/MAP/AMU/chept

Department of Education
Regional Office XI

RECORDS SECTION

RECEIVED

By: _____

Date: 9-7-16

Time: 2:26

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