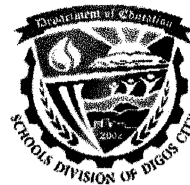




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



December 15, 2017

DIVISION MEMORANDUM
No. 1047, s. 2017

Conference of Division SBM Core Group

TO: Division SBM Task Force

SGOD Chief
SBM Coordinator
Task Force Member

Sollie B. Oliver, MATE, LLB
Evangeline A. Hernan
Ida I. Juezan

District SBM In-Charge

Digos Occidental District
Digos Oriental District
Mt. Apo District

Helen A. Casimiro
Patriotiso O. Peñas
Arlene P. Barba

District SBM Coordinators

Digos Occidental District
Digos Oriental District
Mt. Apo District

Julieto C. Trazo
Antonia S. Jumawan
Aldin Barsalote Jr.

Cluster SBM Focal Persons

Digos Occidental District

Jessica G. Lucero
Mary Joy B. Fortun
Tita T. Heramis
Edberto Real

Digos Oriental District

Jacqueline A. Jaum
Merilyn T. Salboro
Mario M. Andales
Eugene C. Sayson

Mt. Apo District

Edsel Nacua
Inda D. Nacua
Elizabeth R. Bueron

SBM Focal Persons for Schools with No Cluster

Digos City National High School
Digos City Senior High School Stand Alone

Datu Roger A. Manapol
Raquel L. Cedeño

1. You are hereby directed to attend the Half-Day Conference of Division SBM Core Group on Tuesday, December 19, 2017 at Ramon Magsaysay Central Elementary School Library.

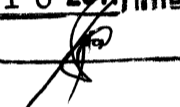
2. Important SBM matters like planning on the conduct of Division Assembly of SBM Practitioners, among others, are to be discussed hence your attendance is required. The conference shall start at 1:00PM. Everyone is expected to come on time.
3. Snacks for the participants shall be served chargeable against Division INSET Funds while travel expenses shall be chargeable against school local funds subject to the usual accounting and auditing rules and regulations.
4. Attached is the copy of Conference Matrix.
5. For information, guidance and compliance



WINNIE E. BATOON, EdD
Officer-in-Charge
Office of the Schools Division Superintendent

References: None
EAH: Conference of Division SBM Core Group
15 December 2017

DepEd Schools Division of Digos

RELEASED
13385
Date: DEC 18 2017 Time: 10:20 AM
By: 

CONFERENCE MATRIX

Venue: RMCES Library

Date : December 19, 2017 (1:00PM)

Time	Activity/Topic	Person Responsible
1:00-1:15	Arrival/Registration	Mr. Julietao C. Trazo District SBM Coordinator
1:15-1:30	Prefatory Activities Prayer- Mrs. Antonia Jumawan District SBM Coordinator Welcome Message & Rationale Mrs. Sollie B. Oliver, MATE, LLB SGOD Chief Message- Winnie E. Batoon, EdD Officer-In-Charge Office of the SDS	Inda D. Nacua Cluster Focal Person
1:30-2:30	Gathering of feedback, Sharing of best practices/insights, Clearing of gray areas on the preparation of AIP, APP, and PPMP	Mrs. Ida I. Juezan PSDS, SBM TF Member
2:30-4:45	Planning for the Conduct of Division Assembly of SBM Practitioners	Mrs. Evangeline A. Hernan EPS, SBM Coordinator
4:45-5:00	Closure Distribution of Certificates Closing Prayer- Mr. Aldin Barsalote Jr. District SBM Coordinator	Inda D. Nacua Cluster Focal Person