


DIVISION MEMORANDUM
No. 544, s. 2018

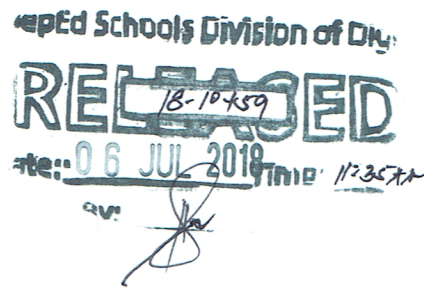
06 July 2018

**THREE-DAY LIVE OUT SEMINAR ON THE RULES ON ADMINISTRATIVE CASES
IN THE CIVIL SERVICE.**

TO: GLEIN MARK L. BODIONGAN
Attorney III
DepEd-Schools Division Office of Digos City

1. The Civil Service Commission Regional Office in Davao City will be holding a three-day live out seminar on the 2017 Rules on Administrative Cases in the Civil Service for government officials and employees based in the provinces of Davao del Sur and Davao Occidental on July 31-August 2, 2018; August 8-10, 2018; and August 22-24, 2018.
2. In connection therewith, you are hereby directed to attend the aforementioned seminar August 8-10, 2018. Payments for the registration fee of P3, 600.00 and other lawful and incidental expenses pertaining to this seminar shall be charged upon the local funds subject to the usual accounting and auditing rules and regulations.
3. For information and compliance.


DR. WINNIE E. BATOON, CESE
Officer-in-Charge
Office of the Schools Division Superintendent



Encls: Letter from Director II Richard T. Ortiz of the CSC in Davao del Sur dated 18 June 2018
References: Letter from Director II Richard T. Ortiz of the CSC in Davao del Sur dated 18 June 2018
To be indicated in the Perpetual Index under the following subject:
SEMINAR ON THE RULES ON ADMINISTRATIVE CASES IN THE CIVIL SERVICE.