



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



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July 23, 2018

DIVISION MEMORANDUM

No. 588, series of 2018

FINALIZATION OF THE SBM VIDEO FOR THE FIRST DIVISION GENERAL ASSEMBLY OF SBM PRACTITIONERS

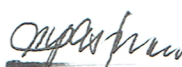
TO: ELY G. CATALUÑA- PSDS, Mt. Apo District
CESAR GEVERA- School Head, Marawer Elem. School, Mt. Apo District

Attn: Jay Mark M. Alocelja
Teacher 1- Marawer Elementary School
Mt. Apo District
SBM TWG Member

1. In reference to Division Memo No. 528 re First Division General Assembly of School-Based Management (SBM) Practitioners at Crisbel Crown Center, Digos City which is scheduled on July 30, 2018, Mr. Jay Mark Alocelja is hereby requested to report to the Division Office and work with Mr. Stephen R. Pascual, Division IT Officer, for the finalization of the SBM Video Presentation on July 24-27, 2018.
2. Classes handled by the herein named teacher are expected to be arranged by the School Head to ensure that there will be no disruption of classes.
3. Travel expenses shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.

FOR AND IN THE ABSENCE OF:


WINNIE E. BATOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent


MELANIE P. ESTACIO, Ph.D.
OFFICER-IN-CHARGE
OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

DepEd Schools Division of Digos

RELEASED 12613

23 JUL 2018 Time 1:15

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References: Division Memorandum

EAH: Finalization of SBM Video for the First Division General Assembly of SBM Practitioners
223 July 2018