



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



**DIVISION MEMORANDUM**

July 25, 2018

No. 602, s. 2018

**ATTENDANCE IN THE ONE-DAY ORIENTATION ON TEACHER  
 INDUCTION PROGRAM (TIP)**

**TO: KRISTIN MARIE Y, BEJARIN**  
 Nurse II  
**JOEL B. GOMITO**  
 Nurse II

1. You are hereby directed to attend the one day orientation on Teacher Induction Program (TIP) as nurse on duty on July 26, 2018 at Sports Complex, Davao Del Sur Coliseum.
2. As nurse on duty your duties and responsibilities include the following:
  - a. blood pressure taking of the participants if needed;
  - b. treats minor ailments and give first aid in emergency cases;
  - c. gives health advices if needed;
  - d. refer cases to physician if needed;
  - e. does other related duties.
3. Travel and other incidental expenses to the attendance shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. For information and compliance.

**WINNIE E. BATOON, EdD**  
 Officer In-Charge  
 Office of the Schools Division Superintendent

For and in the absence of the Schools Division Superintendent

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD.**  
 Officer –In-Charge  
 Office of the Assistant Schools Division Superintendent

DepEd Schools Division Office  
**RELEASED** 12926  
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 DIVISION SUPERINTENDENT

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 References: Health Section  
 To be indicated in the Perpetual Index under the following subjects:  
 Governance Health Memo  
 DJPSANDY- nurse on duty  
 Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 ☎ (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375