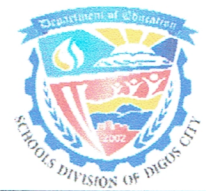




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City




**DIVISION MEMORANDUM**  
No. 670, s. 2018

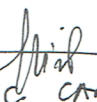
July 30, 2018

**DESIGNATION ORDER**

To: **MISHEL C. CADUNGOG**  
Master Teacher I  
Digos City National High School  
Rizal Avenue, Barangay Zone II, Digos City

1. In the exigency of the service, you are hereby **DESIGNATED** as **ASSISTANT to the SCHOOL PRINCIPAL** of **Digos City Senior High School** (Stand Alone), Digos City National High School Compound, Rizal Avenue, Barangay Zone II, Digos City, effective immediately.
2. As such, you shall earn **Compensatory Overtime Credits**, when allowed by DepEd Orders, in view of services rendered. Further, your earned **Service Credits** shall be converted into **Vacation and Sick Leave** pursuant to Civil Service rules and regulations so that you will be entitled to **Monetization of Leave Credits**.
3. This designation bears the directive that you shall perform the duties and responsibilities and other relative functions of as Assistant to the School Principal pursuant to **R. A. 9155** in addition to your teaching duties as Master Teacher I without additional compensation or remunerations or even priority in promotion.
4. It is understood that you will be given additional **assignments/tasks** and/or **reassigned/deployed** within the Schools Division of Digos City as the need arises.
5. This Designation Order shall be valid until revoked by subsequent memorandum issued by the Office of the Schools Division Superintendent.
6. For compliance.

  
**WINNIE E. BATOON, Ed. D., CESE.**  
Officer in Charge  
Office of the Schools Division Superintendent

Conforme:   
MISHEL C. CADUNGOG  
AUGUST 1, 2018  
Date

DepEd Schools Division Office  
**RELEASED** 13153  
Date: 1 AUG 2018 Time: 1:53  
By: 