

## Republic of the Philippines

## Department of Education

Digos City

Region XI SCHOOLS DIVISION OF DIGOS CITY



August 17, 2018

**Division Memorandum** No. 748 s. 2018

**Conference of Division Test Writers in Science** 

**Public Schools District Supervisors** To: Elementary and Secondary School Principals/Officers-in-Charge

- 1. In line with the preparation of the unified periodic test questions, a conference for the Division Test Writers in Science will be conducted on August 24, 2018, 8:00 AM to 12:00 noon at the Division Office Conference Hall.
- 2. The conference aims to: (a) set the mechanism on the preparation of the test questions; (b) agree on the structure in the preparation of the test paper; and (c) address the issues regarding the test preparation.
- 3. In line with this, the assigned Test Writers in Science are directed to attend the said conference.
- 4. Travel expenses of the participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

For and in the absence of the Schools Division Superintendent

WINNIE E. BATOON, Ed.D. Officer-in-Charge Office of the Schools Division Superintendent

CONFERENCE

Encls:

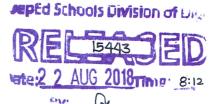
References: DO 8, s. 2016

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM SCIENCE Co

lbj: conference of division test writers in science 17 August, 2018

00



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 \$553-8396/553-8376/553-9170/553-8375 = 553-8396/553-8376 www.depeddigoscity.org digos.city@deped.gov.ph