



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



15443

August 17, 2018

Division Memorandum
 No. 748 s. 2018

Conference of Division Test Writers in Science

**To: Public Schools District Supervisors
 Elementary and Secondary School Principals/Officers-in-Charge**

1. In line with the preparation of the unified periodic test questions, a conference for the Division Test Writers in Science will be conducted on August 24, 2018, 8:00 AM to 12:00 noon at the Division Office Conference Hall.
2. The conference aims to: (a) set the mechanism on the preparation of the test questions; (b) agree on the structure in the preparation of the test paper; and (c) address the issues regarding the test preparation.
3. In line with this, the assigned Test Writers in Science are directed to attend the said conference.
4. Travel expenses of the participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

For and in the absence of the
 Schools Division Superintendent

WINNIE E. BATOON, Ed.D. *W*
 Officer-in-Charge

Office of the Schools Division Superintendent

Encls:

References: DO 8, s. 2016

To be indicated in the Perpetual Index under the following subjects:
 CURRICULUM SCIENCE CONFERENCE

lbj: conference of division test writers in science
 17 August, 2018

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SOLLIE B. OLIVER, LLB
 Chief ES-SCOD
OC

DepEd Schools Division Office
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