



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



September 12, 2018

Division Memorandum
Number 844, s. 2018

DESIGNATION OF DISTRICT SUBJECT COORDINATORS and ADVISERS OF DIGOS SOUTH DISTRICT, DIGOS CITY DIVISION

TO : ALL SCHOOL HEADS
Digos South District

1. In view of the creation of Digos South District in Digos City Division, it is necessary to designate teachers who will be In-charge of the different district programs and projects implemented in the district level.
2. The aim is to ensure that these programs and projects are effectively carried out and well delivered to concerned end users, especially the learners.
3. The designated teacher assigned in a certain program/project is responsible and accountable to perform the duties and responsibilities attached to the said assigned program/project and shall be held accountable on the quality assurance and observance of prompt submission of reports needed from their end.
4. School Heads who are assigned as Adviser of a certain subject area is responsible to guide, manage district activities and provide technical assistance to the Subject Area Coordinator and members in each subject area, programs and projects.
5. Thus, with this order, the following teachers are assigned as Subject Coordinator and School Head as Adviser with their respective assignments as listed below:

<u>Teacher Assigned As Subject Coordinator</u>	<u>School Head as an Adviser</u>	<u>Subject/program/Project</u>
Evelyn Poncardas	Rebecca Lorelie Deiparine	English & GSP
Analie S. Luna	Cherry Ann Baguio	Filipino
Cathy Villagonzalo	Mylene Samonte	MTB
Enrique Cabalquinto	Felsev Lloyd Sayson	MATH
Judith Galaraga	Angelito Villagonzalo	Science
Jasmin Eve Bucod	Nelson Lucero	MAPEH
Abcede Geonzon	Jonathan Rellon	Araling Panlipunan
Rosielyn Namoco	Renato Calipayan	Edukasyon sa Pagpakatao
Salvador Galaraga	Peter Paul Deiparine	EPP/TLE
Estela Recla	Mylene Samonte	Journalism (English)
Leda Herbuana	Cherry Ann Baguio	Journalism (Filipino)
Chloyd Cabras	Felsev Lloyd Sayson	BSP
Venus Babalcon	Rebecca Lorelie Deiparine	GSP
Aileen Almacin	Mylene Samonte	IPED
Gerwin Granada	Nelson Lucero	SPORT
Christer Vicho		District Property Custodian
Janet M. Villapaz		District Planning Officer
Kim Fernandez		District ICT & LIS Coordinator
Angelisa Cabalquinto		District LRMDS
		Reading Coordinator
Norma Baron		District SPED Coordinator
Rod Ritchie Sacedor		District DRRM Coordinator
Elizer Subtiniente		District GsP Coordinator
Ma. Antonnette Geyrozaga		District Langkay Coordinator


Carmie Chariz Alcover
Alma Capuno
Mila Ibay

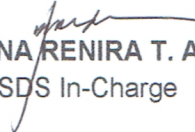
District Kawan Coordinator
District STAR Coordinator
District Twinkler Coordinator

6. Further, you are required to attend an orientation re: your respective duties and functions on September 14, 2018, 3:00 o'clock in the afternoon at Remedios Saplala E/S.
7. All School Heads should ensure that no classes will be disrupted while the concerned teachers are attending the said meeting.


For your guidance and compliance,

Recommending Approval:


HELEN A. CASIMIRO
Focal PSDS
Digos South District


FERNA RENIRA T. ALDE
PSDS In-Charge

Approved:


WINNIE E. BATOON, EdD
Officer In-Charge
Office of the City Schools Division Superintendent

References: As Stated
To be indicated in the Perpetual Index under the following program/subject:
Curriculum Policy

hac: Digos South District
September 10, 2018

City Schools Division Office
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