



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**

September 20, 2018

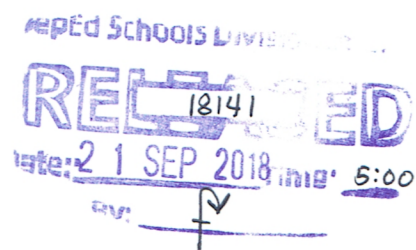
No. 891, s. 2018

**DISTRICT ATHLETIC MEET NURSE MEDIC ON DUTY**

**TO: HAZEL MARIE L. ESCABILLAS, RN**  
Division Nurse

1. You are hereby directed to attend as medic on duty for the two day oriental district meet at Don Mariano Marcos Elementary School on September 21 - 22, 2018.
2. As nurse on duty your duties and responsibilities include the following:
  - a. blood pressure when needed;
  - b. treats minor ailments and give first aid in emergency cases;
  - c. gives health advices if needed;
  - d. refer cases to physician if needed;
  - e. does other related duties;
3. Please be informed that the nurse on duty who rendered health services during the weekends are entitled to avail of services credits/compensatory overtime credits (COC).
4. Travel and other incidental expenses to the attendance shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. For information and compliance.

  
**WINNIE E. BATOON, EdD**  
Officer In-Charge  
Office of the Schools Division Superintendent

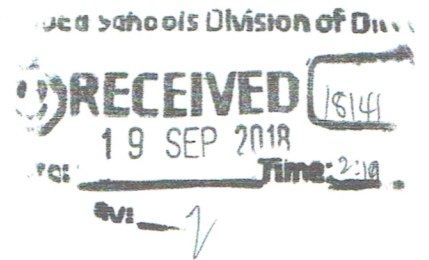


References: Health Section  
To be indicated in the Perpetual Index under the following subjects:  
Governance Health TRANSMITTAL  
DJPSANOY- medic on duty



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Schools Division of Digos City  
Oriental District

**OFFICE OF THE DISTRICT SPORTS COORDINATOR**



September 19, 2018

**WINNIE E. BATOON, EdD. CESE**  
Schools Division Superintendent  
Digos City

Dr. Batoon:

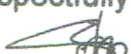
*Greetings of peace and joy!*

The Digos Oriental District headed by Public Schools District Supervisor **Mr. Patriotiso O. Peñas**, will be conducting its **DISTRICT ATHLETIC MEET** on September 21-22, 2018 at the Don Mariano Marcos Elementary School grounds to prepare for the selection of athletes for the forthcoming **DIGOS CITY ATHLETIC MEET**.


In line with this activity, we would like to request your approval for the deployment of two (2) nurses in the oriental district office to offer medical assistance to athletes.

We will be very grateful for the favorable action given to this request.

Respectfully yours,

  
**LITO D. CAGAS**  
District PESS Coordinator

Noted:

  
**PATRIOTISO O. PEÑAS**  
Public Schools District Supervisor