



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



September 27, 2018

DIVISION MEMORANDUM
 No. 921, s. 2018

Retrieval of Various Files and Distribution of SHS Manuals

To: **ELESER D. MATEO**
SEPS II

1. In reference to an Unnumbered Regional Memorandum, dated September 20, 2018, Schools Division Offices (SDOs) are advised to retrieve all important original and photocopied documents of the private schools including the senior high school manual copies that are ready for distribution.
2. In line with this, you are directed to pick up said documents and manual on September 28, 2018 and to facilitate to return and distribute to the concerned schools/personnel of the said files.
3. For your information, guidance and compliance.

DepEd Schools Division Office
RELEASED
 18-18538
 Date: 27 SEP 2018 Time: 4:23 PM

WINNIE E. BATOON, Ed. D.
 Officer-in-Charge
 Office of the Schools Division Superintendent

For and in the absence of the
 Schools Division Superintendent

Encls:

References: Unnumbered Regional Memorandum, dated September 20, 2018

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM SENIOR HIGH SCHOOL PERMITS

lbj: retrieval of various files and distribution of shs manuals
 27 September, 2018

Winnie E. Batoon
 SOLIE B. OLIVER, LLB
 Chief ES-SGOD
 nc



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
Rehiyon XI
Lungsod ng Davao



Address: F. Torres Street, Davao City (8000) Internet Address (URL) www.region11.depEd.gov.ph
Telefax Nos. (082) 227-1102; 221-8459; 221-9428; 227-0943; 22617; 2270941; 2218435

Schools Division Office

MEMORANDUM

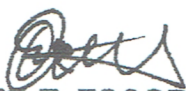
TO: Schools Division Superintendents

RECEIVED 18538
Date: 25 SEP 2018 Time: 10:15
By: f

SUBJECT: RETRIEVAL OF VARIOUS FILES AND DISTRIBUTION OF SHS
MANUALS

DATE: September 20, 2018

1. Relative to improving the environmental setup of the DepEd Regional Office XI, this Office advises all Schools Division Offices (SDOs) to retrieve all important original and photocopies documents of the private schools including the senior high school manual copies that are ready for distribution.
2. All School Division Offices are advised to pick up said documents and manuals on or before September 28, 2018 and facilitate to return and distribute to the concerned schools/personnel of the said files.
3. For compliance.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

ROC16/mamj/clmd

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED
By: 411009-5653
Date: 9/25/18 Time: 9:26 AM