



18954

Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



October 1, 2018

**DIVISION MEMORANDUM**  
 No. 937, s. 2018

**CONDUCT OF DIVISION FESTIVAL OF TALENTS**

To: CID and SGOD Chiefs  
 Education Program Supervisor  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads

1. In relevance to the conduct of the Division Festival of Talents, this office directs all concerned to be guided of the following:
  - a. Date of Conduct: October 11-12, 2018
  - b. Schedule and Venue Per Learning Area

Date	Learning Area	Contest Venue
October 11, 2018	English	R. Magsaysay CES <ul style="list-style-type: none"> <li>• Main Gym and 4 Rooms</li> </ul>
	MTB	Don Mariano Marcos ES <ul style="list-style-type: none"> <li>• Gym</li> </ul>
	Science	Ramon Magsaysay CES <ul style="list-style-type: none"> <li>• 20 Rooms</li> <li>• Library</li> </ul>
	TVL/Technolympic	Digos City National HS <ul style="list-style-type: none"> <li>• Rooms and Covered Court</li> </ul>
	Madrasah	R. Magsaysay CES <ul style="list-style-type: none"> <li>• SPED Gym and 4 Rooms</li> </ul>
October 12, 2018	Filipino	R. Magsaysay CES <ul style="list-style-type: none"> <li>• Main Gym</li> <li>• 1 Room</li> </ul>
	Values Education	Don Mariano Marcos ES <ul style="list-style-type: none"> <li>• Gym</li> </ul>
	Math	R. Magsaysay CES <ul style="list-style-type: none"> <li>• 25 Rooms</li> </ul>
	AralPan	Matti National HS <ul style="list-style-type: none"> <li>• Rooms</li> <li>• Gym</li> </ul>

c. Division Level Committees:

COMMITTEE	CHAIRMAN	MEMBER	TASKS
Program Preparation/ Facilitation	Tito Endrina	Analiza Almazan Ely Cataluna	<ul style="list-style-type: none"> <li>- Take charge of the Opening and Awarding Ceremonies</li> <li>- Prepare Program for the Opening and Awarding Ceremonies</li> </ul> <p><i>(NOTE: Mr. Cataluna will be with Technolympic Awarding)</i></p>

Venue Preparation	Patriotiso Penas	<b>RMCES:</b> Valeriano delos Reyes Luzminda Jasmin <b>DICNHS:</b> Neil Bongcayao Vicente Laborada  <b>Matti NHS:</b> Imelda Cardines	<ul style="list-style-type: none"> <li>- Coordinate with the School Venue and concerned learning area EPS/PSDS</li> <li>- Ensure preparedness of required rooms/gym; availability of sound system; posting of labels, schedule &amp; concerned personnel, etc.; availability of required number of chairs/tables in rooms, gym or library</li> </ul>
Stage Decoration	Zenaida Guya	<b>RMCES:</b> Joan Niones Cherry Rossette Oliva <b>DMMES:</b> Ronilyn Nieves Ferna Renira Alde <b>DICNHS:</b> Neil Bongcayao <b>Matti NHS:</b> Imelda Cardines	<ul style="list-style-type: none"> <li>- Coordinate with School Venue</li> <li>- Manage/Facilitate the preparation of the stage ensuring its appropriateness and presentability</li> </ul>
Secretariat/ Documentation Committee	Rosalinda Adlaon	Maryglor Tabanao Arlene Barba	<ul style="list-style-type: none"> <li>- Prepare memo on results of DFOT</li> <li>- Prepare/Submit report on the conduct of the DFOT</li> <li>- Document DFOT</li> </ul>

d. Learning Area Committees

EPS/PSDS handling each learning area is expected to have created all needed committees for his/her area. Preparation of **Certificate of Appearance/Recognition/ Appreciation and Handling of Attendance** are specifically included in it.

e. The Opening Program on October 11, 2018 shall be done at the Ramon Magsaysay Central Elementary School Gym. Participants for Day 1 are expected to be there before 8:00 A.M. EPS'/PSDS' participation in the Opening Program is a must.

f. Awarding of winners for October 11 events shall be in the afternoon of the same date at Ramon Magsaysay CES for English, MTB, Science and Madrasah; and at Digos City National High School for Technolympic, which shall be facilitated by the Program Committee assisted by the concerned EPS/PSDS (Learning Area Holder).

g. For October 12 events, the Awarding Ceremony shall be at Ramon Magsaysay Central ES for Filipino, Values Education and Math; and at Matti NHS for AralPan, which shall be facilitated by the Program Committee assisted by the concerned EPS/PSD (Learning Area Holder).

2. Individual concerns of every learning area not covered in this Memorandum are expected to be memorandized by respective learning area holder.

3. Travel expenses of participants shall be charged against Division/School MOOE/local funds subject to the usual accounting and auditing rules and regulations.

*Winnie E. Batoon*  
**WINNIE E. BATOON, EdD**  
Officer in Charge

Office of the Schools Division Superintendent

Encls: none  
References: DEDP  
To be indicated in the Perpetual Index under the following subjects:  
CURRICULUM FESTIVAL OF TALENTS  
BSD: Conduct of Festival of Talents  
October 1, 2018

DepEd Schools Division of Digos  
**RELEASED**  
18954  
OCT 3 2018  
1:22  
*f*