



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



**DIVISION MEMORANDUM**  
 No. 939, s. 2018

October 1, 2018


**RECOMMENDED ACTIVITIES FOR MID-YEAR  
 IN-SERVICE TRAINING FOR TEACHERS**


To: CID and SGOD Chiefs  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads

- In reference to DepEd Order No. 25, 2018, re: School Calendar for School Year 2018-2019, this Office reminds the field that October 22-26, 2018 is set for the conduct of In-Service Trainings for Teachers.
- In connection with the conduct of said activity, this Office enjoins all schools to observe the schedule stipulated below:

Date	Activity	Remarks
October 22-24, 2018	Conduct of Cluster Schools Seminar-Workshop on K to 12 Curriculum Delivery with built-in Learning Resource Preparation	This will be based on the Division Seminar-Workshop on K to 12 Curriculum Delivery to be conducted on October 7-10, 2018.
October 25, 2018	School Planned Activities including Mid-Year Review and Assessment of IPCR	School activities should strictly be done in the school/within the District. Activities to be done outside the school or District are strictly prohibited.
October 26, 2018	District Concerns	

- Schools are required to submit an Action Plan for the Mid-Year In-Service Training of Teachers stipulating therein the specific activities to conduct aligned with the recommended activities above, signed by the School Head for "Prepared by", by the PSDS In-Charge for "Recommending Approval", and by the SDS for "Approved by". Deadline is October 12, 2018.
- For guidance and compliance.

  
**WINNIE E. BATOON, EdD**  
 Officer in Charge  
 Office of the Schools Division Superintendent

DepEd Schools Division Office  
**RELEASED**  
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 References: DepEd Order No. 25, 2018  
 To be indicated in the Perpetual Index under the following subjects:  
 GOVERNANCE MPRE  
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