



Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF DIGOS CITY  
Digos City




November 22, 2018

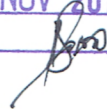
**DIVISION MEMORANDUM**  
No. 1136, s. 2018

**SUBMISSION OF NOTARIZED MEMORANDUM OF AGREEMENT OF SCHOOLS**

To: Public Schools District Supervisors  
Elementary and Secondary School Heads

1. In preparation for the implementation of systematized records management, we are requesting the school heads to submit an original copy of all notarized Memorandum of Agreements (MOA) entered into by the schools starting CY 2015 onwards.
2. Deadline for submission will be on December 7, 2018.
3. For your strict compliance.

  
**WINNIE E. BATOON, Ed.D.**  
Officer in Charge  
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
18-22984  
DATE: 22 NOV 2018 TIME: 3:50 PM  
BY: 

To be indicated in the Perpetual Index under the following subjects:

SUBJECT  
ADMIN RECORDS MOA

RECORDS SECTION AOIV: Submission of Notarized Memorandum of Agreement  
November 22, 2018