



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1190, s. 2018

December 3, 2018

**PAMASKONG HANDOG PARA SA MAG-AARAL NG
SOONG ELEMENTARY SCHOOL**

To: All Schools Division Office Personnel
All Public Elementary and Secondary School Heads

1. The Schools Division of Digos City will be conducting an outreach activity for the benefit of teachers and students of **Soong Elementary School, Barangay Soong, Digos City** on **December 5, 2018** from **8:00 AM to 5:00 PM**.
2. The activity aims to give tokens and gifts to the teachers and students of the school in the spirit of gift-giving for the Yuletide Season during
3. School Heads, who are joining the said activity, are encouraged to bring gifts for the recipient teachers and students.
4. Travel, meals and snacks of the SDO Personnel shall be charged against personal expenses while participating School Heads' relative expenses shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
5. Wide and immediate dissemination of this Memorandum is desired.

WINNIE E. BATOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
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References: As stated
To be indicated in the Perpetual Index under the following subjects:
SGOD OUTREACH PROGRAM

SEPS-SocMob : PAMASKONG HANDOG PARA SA MAG-AARAL NG SOONG ES
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