



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1229, s. 2018

December 12, 2018

Temporary Assignment as MOOE Liquidation Checker


To: ELIZABETH R. BUERON
School Principal I
Kapatagan National High School

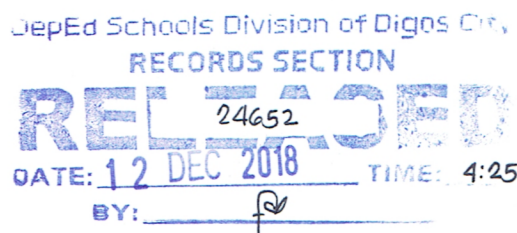
Attention: JANICE C. BARITUA
Administrative Assistant II

1. In the exigency of the service, you are hereby directed to assist the Accounting Section on December 14, 2018 as liquidation checker. This is in addition to your current function as Administrative Assistant II of Kapatagan National High School.
2. Please report directly to the Accountant III of the Schools Division Office.
3. Immediate dissemination of and compliance with this memorandum is desired.

For and in the absence of:

WINNIE E. BATOON, EdD.
Officer in Charge
Office of the Schools Division Superintendent


MELANIE P. ESTACIO, PhD.
Officer in Charge
Office of the Assistant Schools Division Superintendent



Encls: List Enclosures
References: DepEd Order
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

jake lloyd vencio: memorandum title
2 August 2018