



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



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March 11, 2019

DIVISION MEMORANDUM

No. 212, series of 2019

**ORIENTATION-WORKSHOP ON DIVISION MONITORING, EVALUATION AND
ADJUSTMENT (DMEA) TEMPLATES**

TO: Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Schools Division Office Program Holders
Schools Division Office Section/Unit Heads

1. Relative to the conduct of Division Monitoring, Evaluation and Adjustment (DMEA) for CY 2019 1st Quarter Programs, Projects and Activities (PPAs) on April 10-11, 2019, the School Management, Monitoring and Evaluation (SMM&E) Section shall conduct an orientation-workshop on DMEA templates to all Education Program Supervisors, Public Schools District Supervisors, Schools Division Office Program Holders and Section/Unit Heads on **March 18, 2019, 9:00 o'clock in the morning at the Division Conference Room right after the Monday Convocation.**
2. Preparation for DMEA using the prescribed templates shall be discussed.
3. It is required that participants shall bring their own laptop during the said activity.
4. For your information and compliance.

FOR AND IN THE ABSENCE OF:

WINNIE E. BATOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D.
OFFICER-IN-CHARGE
OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
30430
DATE: **MAR 11 2019** TIME: **3:16**

BY: *[Signature]*

Encls: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE DMEA ORIENTATION-WORKSHOP

ROM: Orientation-Workshop on Division Monitoring, Evaluation and Adjustment (DMEA) Templates
11 March, 2019